

# **BROUGHTON PARISH COUNCIL.**

**Chairman:** Cllr P.A. Scouse.

**Parish Clerk:** Alison McDaid.

**Email:** [broughtonparishclerk@gmail.com](mailto:broughtonparishclerk@gmail.com)

**Phone:** 07379 132 788.

**Website:** [broughtonpc.co.uk](http://broughtonpc.co.uk).

## **Minutes of the Annual meeting of Broughton Parish Council held at Broughton Village Hall, 6pm, Thursday 13<sup>th</sup> May 2021**

### **Councillors Present:**

Cllr P. Scouse.

Cllr R. Shrive.

Cllr H. Bull.

Cllr M. Rose.

Cllr I. Robson.

Cllr J. Chester.

Cllr C. Taylor.

### **19/9293. Apologies. (1)**

None.

### **19/9294. Election of Chair and Vice Chair for ensuing year (2)**

This being the annual meeting of the parish council, the first substantive business was to elect a Chair and Vice Chair for the year. It was unanimously resolved that Cllr Mrs. PA Scouse should be appointed to the position of Chair once more proposed by Cllr R. Shrive and seconded by Cllr Rose and the Vice Chair should be occupied by Cllr R Shrive, proposed Cllr Chester and seconded Cllr Rose.

### **19/9295. Declarations of Interest. (3)**

No declarations were made.

### **19/9296. Minutes. (4)**

Draft minutes of the Parish Council meeting held on 21<sup>st</sup> April 2021, copies were circulated and were approved by members and authorised for electronic signature by the chair. **RESOLVED.**

BPC – Broughton Parish Council.

NNC – North Northamptonshire Council/Unitary Authority.

### **19/9297. Public right to speak. (5)**

This facility was not used.

19/9298. Matters arising from the minutes. (6)

**Matters arising from 20<sup>th</sup> January 2021.**

**19/9228. General interest items.**

Cllr Shrive aired his disbelief over the road works that were carried out in Kettering Road before Christmas. Cllr Scouse has already emailed Sarah Barnwell at Highways regarding the poor road patching. In some areas it is sitting proud and there is no bonding between old and new surfaces so water is gathering and not draining away. Highways asked Cllr Scouse to report through Streetdoctor but someone had already done it so she sent the reference number. Ref: 2436272. There are works scheduled for February.

**Update: Some works have been carried out again but they have not returned to complete all. Ongoing.**

**Update May: Highways have not yet returned to rectify.**

Earlier in the year, Cllr Scouse reported the Village Hall were having difficulty getting the lease signed for the football club but after Cllr Hakewill intervened, it is now in progress.

BPC as trustees, will also have to sign the lease so a solicitor will need to be sorted. Cllr Scouse asked members if they could recommend anyone.

**Action: Clerk to contact NCALC for a quote and Cllr Rose to contact known solicitor.**

**Update: NCALC are not qualified to offer legal advice directly but recommended a Solicitor from Wellers Law Group who specializes in Parish councils. A quote for £950.00 plus VAT was received. Cllr Rose confirmed this was a similar figure to the quotes he had received estimating between £700- £900 plus VAT.**

**Update: VSH Law have quoted £600 + VAT. Broughton Village Hall & Playing Fields Association have confirmed that they will not expect BPC to pay for this expenditure, just instruct as the management trustees.**

**Update May: Still awaiting for paperwork from NNC legal department.**

Matters arising from 17<sup>th</sup> February 2021

**19/9245. VAT reclaim.**

A VAT Reclaim of £1,413.96 from Nov 2018 - Jan 2021 was submitted. £841.00, is from the Pocket Park maintenance and the remainder £572.96 is traffic calming so when the claim has been refunded, the money can go back into the relevant pots.

**Update: Submitted via post on 18/02/2021 but BPC have not been reimbursed yet. Ongoing.**

**Action: Clerk to chase**

**19/9248. General interest items**

Cllr Bull saw on Facebook that a taxi company in conjunction with a charity were offering free travel to vaccination centres and asked if the Bentham Charities have any similar schemes available. It was discussed if new Broughton residents were aware of the help they could receive from this charity and the charities criteria as they do not seem to advertise.

**Action: Cllr Scouse to ask Cllr Baxter.**

**Update:** With regards to advertising, the Bentham Charities usually relies on word of mouth but at Christmas they do put a notice in the board at the co-op shop and they have previously advertised in the Broughton Bell and the Four Spires newsletters. As the Four Spires newsletter no longer exists, Cllr Scouse recommended the clerk put a contact on BPC website under useful information and it was agreed.

**Action:** Clerk to put on website and to send Rev Jones the contact details as well.

**Update:** 26/03/2021 emailed Julie for information. They do use the village Facebook and their rector has village links. She will ask the other trustees if they would mind being on our website.

#### **Matters arising from 17<sup>th</sup> March 2021**

**19/9268. General interest items. (18)**

Cllr Baxter asked Cllr Scouse if BPC could officially report the street light in the footpath that runs from High Street /Church Street alongside the park. (Bakehouse Lane) The light is located at the Church Street end near the dog bin/old person's home and it has been reported multiple times.

**Reported 06/04/2021 with read receipt.**

**Action:** Cllr Scouse to check if work has been carried out this month.

**Update:** Cllr Scouse has not yet been able to check if work has been carried out.

#### **Matters arising from 21<sup>st</sup> April 2021**

**19/9277. Correspondence. (7)**

A letter from a resident regarding the parking situation on the road outside the Village hall along with a response from Clive with a number of factors as to why the problem has arisen.

**Action:** The clerk to respond to resident and also ask the Village Hall if they could have car park matting. Also if the football club groups could be contacted to try and avoid parking on pavement and encourage parking further down Gate lane. This is to be reviewed after 6 -8 weeks as the points raised by the village hall are valid points and may well resolve themselves by then. Submitted 23/04/2021.

**Update May:** Cllr Scouse attended the village hall meeting where the parking situation was discussed. The car park will be redesigned with clearer markings to enable more appropriate parking and cones will be put out along Gate Lane to discourage parking on the verges.

#### **19/9280. Election 2021 – Notice of uncontested election (10)**

Members decided letters of thanks should be written and discussed various ways to mark Cllr Baxter's extraordinary length of service and commitment to the village after so many years.

Cllr Hakewill suggested offering the title of Honary Freeman of Broughton as another councillor was granted it by Mawsley many years ago. All agreed this would be a fitting tribute. **Action:** Clerk to investigate.

**Update May:** Under Section 249 LGA 1972, this can be done by resolution at a meeting if all agreed. The clerk contacted Roy Baxter who was happy and honoured to accept what is proposed.

**Action:** Clerk to put on agenda for June and organise a card, certificate and glass award.

#### **19/9288. Assets. (18)**

The clerk circulated a list of Assets after updating records which members contributed too for insurance purposes. This included dates and costs assets were purchased at, to work out value to replace at a later date.

Cllr Scouse asked Cllr Shrive how far BPC got with replacing the village map with a more updated version but unfortunately covid struck before there was a chance to complete. Cllr Bull estimated the village map was erected roughly 10 years ago.

**Update: The village map was purchased in 2011 at a cost of £866.40 and asset list has been updated.**

The Village sign was erected in 2001 to celebrate the millennium. Cllr Bull suggested Clive and Tino may be able to help with more information as it was bought and sourced by the millennium committee.

**Update: Clerk contacted Tino who confirmed he was the treasurer of the Millennium Committee. The Village sign and placement cost £3031.50 and the asset list has been updated.**

#### **19/9289. Memorial garden proposal. (19)**

Originally, the bench was taken away because of drug and alcohol abuse issues so members agreed that while a lovely idea, a bench may not be appropriate. Use of planting instead or some sort of memorial would be more practical to make a nice calm reflective space.

**Action: Clerk to contact resident to explain that the land does not belong to the parish council making it difficult as it falls under the new authority and might be best if we could leave it for the time being until such times as we hear back from NNC.**

**Update May: Clerk contacted the resident to explain. RESOLVED**

**There has been no further response from NNC yet.**

**Action: To ask the new unitary councillors to find out who would be best to contact.**

#### **19/9290. General interest items. (20)**

Cllr Robson after sharing the SID data with the road safety team enquired if anyone had explored the possibility of Cransley/Broughton Hill being reduced from 60 to 40mph with Highways. As the Cox's Lane junction is a lot busier than it used to be, and the speed limit reduces quite near that junction, could there be an option of moving it further down the hill.

**Action: Cllr Robson to contact Iain Boyes.**

**Update from NNC Highways: Any revisions to speed limits have to go through the Speed Limit Review Panel which consists of Road Safety Officers and the Police. The panel looks at speed and accident data and the nature of the road in question and then, using Department of Transport guidelines, determines what the appropriate speed limit for a particular area should be. This process allows for conformity in the setting of speed limits throughout the county and also ensures that our limits are consistent with other authorities throughout the country who also use the same guidelines. The panel meets approximately every couple of months so I will put forward this request for consideration ready for their next meeting. I will then update you in due course on the outcome of their decision.**

#### **19/9299. Correspondence. (7)**

Rural Bulletin – News and analysis.

Email from Danny Moody NCALC regarding legislation around resuming face to face meetings.

Numerous emails from several residents regarding NK/2021/0184 22 Cransley Hill comment from parish council regarding boundary walls.

Notification of M1 upgrade works and night closures from Highways – also on website.

Quotes from Came & Co regarding the renewal insurance policy due 1<sup>st</sup> June 2021.

Email and telephone correspondence from residents father of 43 Northampton Road requesting a site visit in response to comments made by BPC about planning application NK/2021/0170. Request denied as BPC will not go on site visits and can only comment on plans submitted to local authority. BPC also cannot offer advice on planning apps to enable them to remain impartial. The clerk was asked to look at the comments submitted by the opponent residents of Baker Avenue and deemed the wording of their comments were not the same as BPC comments.

Invitation from NACRE to their next online parish council network meeting on Wednesday 2<sup>nd</sup> June, 5 – 7pm via zoom.

Email from Highways regarding the closure of Gate Lane on 30<sup>th</sup> June for one day to allow safe telecom pole testing. Action: Clerk to put on website and facebook nearer the time.

#### 19/9300. Reports from Unitary councillors. (8)

Cllr Jan O'Hara contacted the clerk via telephone to introduce herself as one of the newly elected unitary councillors. Herself and Cllr John Currall plan to come to the meeting in June if deemed safe to do so. Both are waiting for their IT to be set up by NNC but Cllr O'Hara gave the clerk both their personal email addresses and phone numbers so they can be contacted.

Cllr Scouse spoke to Cllr Smith-Haynes who suggested an informal meeting with the chairs of the parishes in the wards they will be representing via zoom.

#### 19/9301. Appointments to outside bodies and committees. (9)

The following councilors were allocated to the following sub committees:

Planning Sub Committee – Cllr's Shrive, Rose, Bull & Scouse.

Finance Sub Committee – Cllr's Scouse, Shrive & Chester.

Pocket Park Sub Committee – Cllr's Scouse, Shrive & Taylor.

Policing – Cllr's Robson & Scouse.

Village Hall representative - Cllr Scouse.

Bentham Charities representative - contact Roy Baxter to see if they need anyone from BPC, if so Cllr Bull will attend.

NCALC – whoever is available when meetings resume. **Action: Clerk to ask about future mini bulletins.**

#### 19/9302 Election of Internal Auditor. (10)

It was proposed and agreed to ask Tino La Torre to audit the accounts again for this year.

**RESOLVED**



### 19/9303. Insurance Renewal. (11)

The clerk received two quotes for insurance have been received from Insurance companies for the coming year.

BHIB - £719.28 inclusive of 12% insurance premium tax reduced to £676.66 if undertaking a 3 year long term contract and Came & Co who recommended Pen Underwriting Ltd at £1068.27.

It was proposed and agreed to go with BHIB for 3 years. **RESOLVED**

**Action: Clerk to accept quote and send over the updated asset list to BHIB.**

### 19/9304. Scheme of Delegation amendments. (12)

Amendments to the council's scheme of delegation were circulated which gives the clerk in conjunction with the chair/vice chair delegated powers to make decisions on behalf of the council. This is a direct result of the government reverting back to legislation that no longer permits councils the ability to meet virtually and resuming face to face meetings. The scheme of delegation will ensure council business will be able to continue smoothly as the health and safety of members is paramount, the main hall in the village may not be available at the times BPC needs and a risk assessment of meeting in the Meacham Room currently have raised several issues. **RESOLVED.**

**Action: Clerk to put a message out to the public to explain that BPC meetings may not be every month, the minutes will look different and provide an explanation as to the difficulty of meeting every month while the covid pandemic remains.**

A discussion ensued on how long BPC should go in between meetings. A decision was not made as it is dependent on when and what dates the main hall are available.

### 19/9305. General interest items. (13)

All agreed a recruitment drive for parish councillors is needed. **Action: Clerk to produce colourful posters for the notice boards and put an advert on the home page of the website. Also to advertise through facebook and possibly if BPC can have a stall at the village fete.**

The precept of £14,000.00 has now been received from NNC via bacs payment into the community account.

Operation Springbloom have contacted BPC to see if any bulbs are wanted this year. Cllr Bull enquired to see if a digger could be hired to do a large stretch of land. BPC have 2000 daffodils already that were planted in Cllr Shrive's allotment for safe keeping and need to be lifted and replanted out in the village. It was agreed to ask for bluebells and crocus this year and look at planting some in the old memorial garden.

The SID in Kettering Road was moved round to face traffic coming into Broughton from the A43. The data has been collated.

The Village Hall asked Cllr Shrive to sign a grant application to the Margaret Giffin award via Northamptonshire Community Foundation for £1800.00. Tim Durdin is no longer the treasurer for the Village Hall and Andrew Tempest has taken up the role.

Roy Baxter needs to be taken off the bank signatory list but all decided this should not be done until the payments for this month have gone through. **Action: Clerk to contact bank.**

Cllr Scouse attended a team's meeting today with Rob Bridge (Chief Executive for NNC) George Candler (Executive Director, Place and Economy, NNC) Jason Smithers (elected Leader, NNC) chair of RAG Middleton, Chairs of Braybrooke PC, Loddington PC, Stoke Albany PC, Ashley PC and Cottingham PC to discuss NNC's strategy for gypsy and traveller sites. Cllr Scouse reported it was a good meeting and NNC suggested setting up a working group for the future with parishes who have gypsy and travelers sites in their parishes.

The Stoke Albany appeal was lost recently because the authority could not demonstrate a 5 year supply of sites.

The meeting was recorded and Cllr Scouse will circulate when she is sent a copy.

**19/9306. Date of next meeting. (14)**

TBC after liaising with Village Hall for availability.

**19/9307. Any other matters that the Chair considers to be urgent. (15)**

No other matters were considered and the meeting was closed at 6.50pm.

**Signed:**

*AScouse*

**Dated:**

26/6/21

