

# **BROUGHTON PARISH COUNCIL.**

**Chairman:** Cllr P.A. Scouse.

**Parish Clerk:** Alison McDaid.

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## **Minutes of the meeting of Broughton Parish Council held at Broughton Baptist Church, 7pm, Wednesday 16<sup>th</sup> June 2021**

### **Councillors Present:**

Cllr P. Scouse.

Cllr R. Shrive.

Cllr M. Rose.

Cllr C. Taylor.

### **19/9308. Apologies. (1)**

Cllr J. Chester - work

Cllr H. Bull - work

### **19/9309. Declarations of Interest. (2)**

No declarations were made.

### **19/9310. Minutes. (3)**

Draft minutes of the Parish Council meeting held on 13<sup>th</sup> May 2021, copies were circulated and were approved by members and authorised for electronic signature by the chair. **RESOLVED.**

BPC - Broughton Parish Council.

NNC - North Northamptonshire Council.

EAP - (Executive Advisory Panel)

### **19/9311. Public right to speak. (4)**

This facility was not used.

### **19/9312. Matters arising from the minutes. (5)**

**Matters arising from 20<sup>th</sup> January 2021.**

**19/9228. General interest items.**

Cllr Shrive aired his disbelief over the road works that were carried out in Kettering Road before Christmas. Cllr Scouse has already emailed Sarah Barnwell at Highways regarding the poor road patching. In some areas it is sitting proud and there is no bonding between old and new surfaces so water is gathering and not draining away. Highways asked Cllr Scouse to report through Streetdoctor

but someone had already done it so she sent the reference number. Ref: 2436272. There are works scheduled for February.

**Update: Some works have been carried out again but they have not returned to complete all. Ongoing.**

**Update May: Highways have not yet returned to rectify.**

**Update June: Still ongoing**

#### **Matters arising from 17<sup>th</sup> February 2021**

##### **19/9245. VAT reclaim.**

A VAT Reclaim of £1,413.96 from Nov 2018 - Jan 2021 was submitted. £841.00, is from the Pocket Park maintenance and the remainder £572.96 is traffic calming so when the claim has been refunded, the money can go back into the relevant pots.

**Update: Submitted via post on 18/02/2021 but BPC have not been reimbursed yet. Ongoing.**

**Action: Clerk to chase**

**Update June: Spoke to HMRC on the phone and they did not receive original posted copy. A link to submit online was provided but at the end of the form, it instructed to send by post.**

**Resubmitted and sent recorded delivery.**

#### **Matters arising from 17<sup>th</sup> March 2021**

##### **19/9268. General interest items. (18)**

Cllr Baxter asked Cllr Scouse if BPC could officially report the street light in the footpath that runs from High Street /Church Street alongside the park. (Bakehouse Lane) The light is located at the Church Street end near the dog bin/old peoples' home and it has been reported multiple times.

**Reported 06/04/2021 with read receipt.**

**Action: Cllr Scouse to check if work has been carried out this month.**

**Update: Cllr Scouse has not yet been able to check if work has been carried out. RESOLVED.**

#### **Matters arising from 21<sup>st</sup> April 2021**

##### **19/9277. Correspondence. (7)**

A letter from a resident regarding the parking situation on the road outside the Village Hall along with a response from Clive with a number of factors as to why the problem has arisen.

**Action: The clerk to respond to resident and also ask the Village Hall if they could have car park matting. Also if the football club groups could be contacted to try and avoid parking on pavement and encourage parking further down Gate lane. This is to be reviewed after 6 -8 weeks as the points raised by the village hall are valid points and may well resolve themselves by then. Submitted 23/04/2021.**

**Update May: Cllr Scouse attended the village hall meeting where the parking situation was discussed. The car park will be redesigned with clearer markings to enable more appropriate parking and cones will be put out along Gate Lane to discourage parking on the verges.**

**Update June: Car park has now been marked out and the village hall is using the grass between the basketball pitch and skate board park as an overflow parking now the ground is dry enough.**

##### **19/9280. Election 2021 – Notice of uncontested election (10)**

Members decided letters of thanks should be written and discussed various ways to mark Cllr Baxter's extraordinary length of service and commitment to the village after so many years.

Cllr Hakewill suggested offering the title of Honorary Freeman of Broughton as another councillor was granted it by Mawsley many years ago. All agreed this would be a fitting tribute. **Action: Clerk to investigate.**

**Update May: Under Section 249 LGA 1972, this can be done by resolution at a meeting if all agreed. The clerk contacted Roy Baxter who was happy and honoured to accept what is proposed.**

**Action: Clerk to put on agenda for June and organise a card, certificate and glass award.**  
**RESOLVED**

#### **19/9289. Memorial garden proposal. (19)**

Originally, the bench was taken away because of drug and alcohol abuse issues so members agreed that while a lovely idea, a bench may not be appropriate. Use of planting instead or some sort of memorial would be more practical to make a nice calm reflective space.

**Action: Clerk to contact resident to explain that the land does not belong to the parish council making it difficult as it falls under the new authority and might be best if we could leave it for the time being until such times as we hear back from NNC.**

**Update May: Clerk contacted the resident to explain. RESOLVED**

**There has been no further response from NNC yet.**

**Action: To ask the new unitary councillors to find out who would be best to contact.**  
**RESOLVED.**

#### **19/9290. General interest items. (20)**

Cllr Robson after sharing the SID data with the road safety team enquired if anyone had explored the possibility of Cransley/Broughton Hill being reduced from 60 to 40mph with Highways. As the Cox's Lane junction is a lot busier than it used to be, and the speed limit reduces quite near that junction, could there be an option of moving it further down the hill.

**Action: Cllr Robson to contact Iain Boyes.**

**Update from NNC Highways: Any revisions to speed limits have to go through the Speed Limit Review Panel which consists of Road Safety Officers and the Police. The panel looks at speed and accident data and the nature of the road in question and then, using Department of Transport guidelines, determines what the appropriate speed limit for a particular area should be. This process allows for conformity in the setting of speed limits throughout the county and also ensures that our limits are consistent with other authorities throughout the country who also use the same guidelines. The panel meets approximately every couple of months so I will put forward this request for consideration ready for their next meeting. I will then update you in due course on the outcome of their decision.**

**Update: The Panel supported the introduction of a 40mph speed limit between Cransley & Broughton. A legal/consultation process will follow and afterwards the signs will be installed around Spring 2022. In the interim, they will arrange for the existing "30" mph signs on this approach to the village to be upgraded to high visibility yellow backed signs to highlight to drivers the start of the 30mph restriction. RESOLVED.**

#### **Matters arising from 17<sup>th</sup> May 2021**

##### **19/9299. Correspondence. (7)**

Email from Highways regarding the closure of Gate Lane on 30<sup>th</sup> June for one day to allow safe telecom pole testing. **Action: Clerk to put on website and facebook nearer the time.**

### **19/9300. Reports from Unitary councillors. (8)**

Cllr Scouse spoke to Cllr Smith-Haynes who suggested an informal meeting with the chairs of the parishes in the wards they will be representing via zoom. **RESOLVED**

### **19/9301. Appointments to outside bodies and committees. (9)**

Bentham Charities representative - contact Roy Baxter to see if they need anyone from BPC, if so Cllr Bull will attend.

**Update: The body of Trustees shall, when complete, consist of five competent persons, being one ex officio trustee and four representative trustees. The ex officio trustee shall be the Rector for the time being of Broughton.**

**The representative trustees shall be appointed by the Parish Council of Broughton. Each appointment shall be made for a term of four years at a meeting convened and held according to the ordinary practice of the council. The person appointed may be, but need not be, a member of the council.**

**As there have been no resignations this year, we currently have a full complement of Trustees.**

**When a vacancy arises, nominations are sought from people with a good knowledge of the village, whether or not they are on the Parish Council, and the successful nominee is then ratified at the next meeting of the PC.**

### **19/9303. Insurance Renewal. (11)**

It was proposed and agreed to go with BHIB for 3 years. **RESOLVED**

**Action: Clerk to accept quote and send over the updated asset list to BHIB. RESOLVED**

### **19/9304. Scheme of Delegation amendments. (12)**

**Action: Clerk to put a message out to the public to explain that BPC meetings may not be every month, the minutes will look different and provide an explanation as to the difficulty of meeting every month while the covid pandemic remains.**

### **19/9305. General interest items. (13)**

All agreed a recruitment drive for parish councillors is needed. **Action: Clerk to produce colourful posters for the notice boards and put an advert on the home page of the website. Also to advertise through facebook and possibly if BPC can have a stall at the village fete. RESOLVED**

Roy Baxter needs to be taken off the bank signatory list but all decided this should not be done until the payments for this month have gone through. **Action: Clerk to contact bank.**

**Update: Will need Cllr Chester's signature.**

### **19/9313. Correspondence. (6)**

Email from Highways recruiting Parish Path Wardens. Cllr Shrive volunteered his services. There was a gentleman who used to do it so clerk to make contact with him first.

Email from Highways confirming the Speed Limit Review Panel supported the introduction of a

40mph speed limit between Cransley and Broughton – to be implemented by spring 2022.

Email from Highways regarding the essential works due to start on the A14 from 1st June – mid August Rural Bulletin newsletter x 2.

Email from Lord-Lieutenant of West Northants - To mark and celebrate Her Majesty, the Queen's Platinum Jubilee next year. All Town and Parish Council's in Northamptonshire are invited through The Queen's Green Canopy initiative to plant a tree. – Members agreed this was a good idea.

**Action: Clerk to put on the Agenda for next month.**

Invitation to NACRE Open Board Meeting on the 9<sup>th</sup> June.

Telephone conversation with resident's father regarding planning app.

Funding update June from NNC.

Bulletin One from Highways regarding A14 works.

#### 19/9314. Reports from Unitary councillors. (7)

The Chair welcomed the new NNC councillors to their first meeting at Broughton. She explained the last year had been difficult with KBC who were reluctant to commit to any decisions prior to the new authority taking over and planned projects being unable to be implemented and put on hold so because of this, there is now a backlog of work. She explained that tonight's meeting is not a true reflection of the work usually carried out by the council as BPC is working from a limited agenda to lessen the time spent face to face, the difficulty BPC has had with not being able to use the Meacham room at the Village Hall as it is too small and not being able to secure the main hall as previous hirers have now returned.

The NNC councillors then introduced themselves to members.

#### Cllr John Currall

Cllr Currall thanked the Chair for meeting up with himself and Cllr O'Hara giving an introductory walk/tour around the village at the weekend which was very useful.

NNC has been providing lots of training for the councillors and there is still more to do.

NNC had their first full council meeting.

He has been appointed onto the Scrutiny Commission committee and the Licensing committee.

Cllr Currall is also heavily involved with the highways department – He spoke to Sarah Barnwell and Ian Boyes is also keen to meet representatives from Broughton so Cllr Currall will set up a meeting preferably for Wednesday 7<sup>th</sup> July, 4pm. There is £83k in S106 money and the expiry spend by date is not imminent.

The drawings for the traffic calming project are nearly complete except for one bit. The drawings and costs have been promised to be with the Cllr Currall and the chair within the next few weeks. Cllr Currall

suggested meeting at the Red Lion car park to do a walk around with the drawings when received so it can be decided on exactly what the village needs most and can afford.

Cllr Scouse asked about the Licensing committee as one of the issues with the traveller site is who has the license to run it and asked how that is managed as it looks like the same people from an East Northants site are on the public register.

Cllr Currall confirmed he was on the equivalent licensing committee at KBC and the committee did not deal with such licenses, it was mainly licenses for taxi's, pubs & clubs.

The Portfolio Holder for Rural Communities and Localisms is Cllr David Howes and traveller site licences will fall under his remit.

### Cllr Jan O'Hara

Cllr O'Hara is tasked with three committees.

Employment Committee which deals with staff recruitment.

Strategic Planning Committee which looks at any planning applications across Northamptonshire over £250K and any that are strategically important to look at the viability and the employment it will provide etc. The first meeting took place on Monday night and looked at Gipsy Lane which included affordable housing

EAP (Executive Advisory Panel) for Climate Change Environment & Growth which is a brand new committee. She is hoping this will link in with the planning policy and building homes fit for purpose from the start in a more sustainable and environmentally friendly way.

Still waiting for outcome of the whitepaper. SSP2 (Site Specific Part 2 Local Plan) is still ongoing as although Corby passed, Kettering didn't so a new planning policy is being conducted. NNC have a 5 year plan for building but not for G&T (Gypsy and Travellers) accommodation policy which will be dealt with separately as instructed by the examiner.

### Cllr Chris Smith - Haynes

Cllr Smith - Haynes was pleased to be back representing Broughton.

She is on the EAP for Health & Wellbeing and Vulnerable People which covers G&T's.

Cllr Smith - Haynes had a conversation with Cllr Howes about Broughton needs.

Cllr Howes confirmed there are a couple of dozen G&T sites needed for the whole of North Northants and over half of them are to be allocated in the Kettering Borough. Now NNC are in a new regime, Cllr Howes is determined to see enforcement happen.

Lots of training attended.

### **19/9315. Reports from Sub Committees. (8)**

#### **Report from Community and Traffic Management Sub Committee.**

The SID will be relocated to Northampton Road on Saturday and data collected from Kettering Road.

#### **Report from Pocket Park Management Sub Committee.**

For the new councillors benefit, Cllr Scouse explained the work that has already been done and the work which is due to be completed at the Pocket Park/Parsons Spinney. There has been a delay due to people being furloughed but the pond works which will include a decking platform are now hoped to

be done in August/September. These works will open up a lot of new nature opportunities for the school children to be involved in. Bat boxes were suggested by Cllr O'Hara.  
Cllr Currall asked if BPC has received the S106 money yet. The clerk confirmed NNC has now been invoiced and Dave Lane is awaiting a cost code.

**Report from Planning Sub Committee**  
**Planning Applications for consideration.**

NK/2021/0521

LOCATION: The Cottage, Little Cransley

PROPOSAL: Full planning – Porch to side, replacement rear single storey extension, dormer to roof with rooflights to side extension.

Target decision 06/08/2021.

**No comment.**

NK/2021/0434

LOCATION: 5 Rose Close

PROPOSAL: Full Planning Permission: Single storey garden annex to replace garage/store.

Target decision: 15/07/2021

**Comment: Objection. Over development for a 2 bedroom bungalow with a small garden. Creating more bedrooms and taking away garage where parking is already over congested for a dead end close with no on drive parking facilities.**

NK/2021/0453

LOCATION: The Gables, 54 Church Street, Broughton

PROPOSAL: Notification of Works to Trees in Conservation Areas: T1-T2 Field Maple – pollard.

**No comment.**

PROPOSED DEVELOPMENT: NN/21/00021/WASFUL

LOCATION: Unit 1 Linthorpe Way, Cransley Park, Kettering, NN14 1EZ.

PROPOSAL: A sui generis waste management facility in addition to the existing use class B1, B1c, B2 and B8 use including non-hazardous waste transfer, storage, and recycling.

**No comment.**

NK/2021/0463

LOCATION: 21 Northampton Road.

PROPOSAL: Certificate of Lawfulness for Proposed Operations: Loft conversion to include hip to gable conversion, dormer window to rear and 3 rooflights to front.

**No comment.**

NK/2021/0488

LOCATION: Mawsley Wood House, Old Road, Broughton.

PROPOSAL: Certificate of Lawfulness - (Existing Use): Confirmation of use class as a dwelling

house and not employed in agriculture or forestry for a continuous period in excess of 10 years.

NK/2021/0498

LOCATION: 71 Carter Avenue.

PROPOSAL: Full: Single storey front extension.

Target decision: 27/07/2021

**No comment.**

### **Planning Decisions.**

NK/2021/0184

LOCATION: 22 Cransley Hill

PROPOSAL: 1 new dwelling + conversion of workshop to form 3 dwellings

**Comment: All stone/brick boundary walls to be retained and welcome new sympathetic scale/design amends to property 4 to respect neighbouring amenity. Neighbourhood Plan policy 3.**

KET/2021/0052 – NK/2021/0052 - **amended plans**

LOCATION: 9A High Street, Broughton

PROPOSAL: Full Application: Two storey side extension, single storey porch to front, roof dormer to front and additional window to first floor side elevation

**Previous comment submitted 30/02/2021: BPC Recommend rejecting this application on the following grounds:**

- **Against Policy 3 of the Broughton neighbourhood Plan, overly dense development, added to an already lack of parking in the high street.**
- **Its visual impact in the conservation area, being too dense and out of character with red brick being used and not stone, stone is on the frontage of the nearby street scene and any red brick is used only on side elevations added this to the new large dormer roofing line will be a dominating visual feature out of keeping with the surrounding street scene.**
- **Removal of already sparse leisure area to build the extension.**
- **By making the property larger, the potential increases for more vehicles turning in blind from Kettering road side at the same point when you've already got extreme vehicle access issues on the other side of the road at 26 High Street AND Ashbrook Close with all other north/south vehicles negotiating at the pinch point, this will be detrimental to both pedestrian and vehicular safety.**

**Comment: No objection.**

**Target decision date: 24/06/2021**

NK/2021/0340

LOCATION: 37 Church Street

PROPOSAL: Notification of Works to Trees in Conservation Areas: T1 Apple - pollard, removing all upper branch growth back to head of trunk at a height of approximately 1.3 - 1.5 metres.

**No comment.**

**Approved - No Objection**

NK/2021/0369

LOCATION: 1 Dawkins Court, Broughton

PROPOSAL: Notification of Works to Trees in Conservation Areas: T1 Birch - 2-3m crown reduction; T2 Birch - 2-3m crown reduction; T3 Beech - 2-3m crown reduction.

**No comment.**

**Approved - No Objection**

NK/2021/0377

LOCATION: 5 Manor Farm Close, Broughton PROPOSAL: Application for Works to Protected Trees: T1 Chestnut - crown thin by 15%, reduce laterally by 1.5m on roadside and 1m on house side.

**Target decision date 17/06/2021**

NK/2021/0170 - **amended plans**

LOCATION: 43 Northampton Road

PROPOSAL: Full Planning Permission: Double garage with home office above in rear garden.

**Previous comment:**

**2 storey building will be out of keeping with neighbouring properties – all garages/outbuildings at rear of Northampton Rd properties are single storey. Fenestration overlooking neighbouring Baker Avenue gardens/properties. Height of building will block light into Baker Avenue gardens early afternoon. No43 has already had very substantial development to the rear of the property – will this application be an over-development of plot? If approved, building to remain as a garage/outhouse with no change of use to a dwelling.**

**New comment submitted for amended plans May:**

**Recommend re-iterating our objections as raising the roof lights marginally does not counter our previous objections.**

**New comment submitted for amended plans June:**

**The Parish Council's opinion remains unchanged in that despite the slightly lowered roof line the proposed development of a two storey habitable building is not in keeping with the local environment and would be over development of the plot.**

**Policy 3a of the Neighbourhood Plan requires development to relate to the immediate surroundings.**

### **Report from Finance Sub Committee**

June 2021 statements

Nationwide 125-day saver - £16,149.38

Community - £35,631.65

Credits to Community account

		£0.00
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Credits to Nationwide account

		£0.00
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Cheques issued from Community account

Payee	Cheque number	Amount
A. McDaid wages - mth 3	Bank transfer	£346.25
HMRC income tax	Bank transfer	£86.40
A. McDaid home working, phone, Zoom & Canva	Bank transfer	£37.73
BRT PF & VH Association	Standing order	£7.79
Bank charges		£2.00

Cllr Shrive will authorise payment with bank this month.

Cllr Scouse asked the clerk if a pay rise has been announced. **Action: Clerk to investigate.**

#### **19/9316. Code of Conduct adoption. (9)**

A new national model code of conduct was released by the Local government Association on 23<sup>rd</sup> December 2020. This model Code was adopted by the North Northamptonshire Shadow Authority on behalf of North Northamptonshire Council in February 2021. In the interests of working closely together in supporting the monitoring officer's role in upholding ethical standards across the council area, both North Northamptonshire Council's and NCALC are endorsing Town and Parishes' adoption of the model Code.

BPC considered and resolved to adopt the same Code of Conduct. **RESOLVED.**

**Action: Clerk to publish on website.**

#### **19/9317. Declarations of interest, code of conduct forms for signatures. (10)**

Register of Interest of elected and co-opted members were submitted online to NNC.

Cllr's Scouse, Shrive, Taylor and Rose signed a declaration of acceptance office, and a commitment to abide by their Town/Parish Council' Code of Conduct in each others presence. **Action: Clerk to collect the absent members forms at the next meeting.**

#### **19/9318. AGAR sign off. (11)**

Tino La Torre was appointed to internally audit this year's Parish accounts in preparation for the Annual Governance and Annual Report 20/21 (AGAR)

BPC annual accounts for 2020/21 were approved by members and the chair signed them off.

#### **19/9319. Exercise of Public Rights. (12)**

The accounts will be available for public view from Thursday 1st July – Wednesday 11th August 2021. To view, please contact the clerk. [broughtonparishclerk@gmail.com](mailto:broughtonparishclerk@gmail.com)

#### **19/9320. Honorary Alderman – Freedom of Broughton. (13)**

It was resolved to officially give the title of Honorary Alderman with the Freedom of Broughton to Roy Baxter in recognition of his long service as a councillor. Roy served BPC for 35 years. **RESOLVED.** The clerk sourced a certificate and presented two different glass awards for a members vote on which would be most suitable. Members voted 3 for "Floss" and 3 for "Watsonia" types, so the Chair used her casting vote for "Watsonia". **Action: Clerk to order and Cllr Scouse to have certificate framed.**

Roy Baxter will be invited to a presentation gathering on either a Friday evening or Saturday lunchtime at The Red Lion. Cllr Taylor suggested it would be a nice gesture to have a cake commissioned as well. **Action: Cllr Shrive to arrange.**

**19/9321. General interest items. (14)**

Dave Lane is still the officer in charge of playgrounds.

Cllr's Scouse and Shrive attended Chairman's training session which they both reported as being useful.

As a result of the training session, it was highlighted that Parish Councils agendas can sometimes be confusing to the public, ie: item titles to be more specific as in Highways – Wellington Road etc.

**19/9322. Date of next meeting. (15)**

Cllr Shrive to ask Rev Alistair if BPC can book the Chapel Room again for 21<sup>st</sup> July meeting.

**19/9323. Any other matters that the Chair considers to be urgent. (16)**

No other matters were considered and the meeting was closed at 8:30pm.

**Signed:**

**Dated:**