

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

Email: broughtonparishclerk@gmail.com

Phone: 07379 132 788.

Website: broughtonpc.co.uk.

Minutes of the meeting of Broughton Parish Council held Wednesday 17th February 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/82386178485?pwd=cU0xVkt1a2JxUDJCNG5MQWVhRi82UT09>

Meeting ID: 823 8617 8485

Passcode: 308491

Councillors Present:

Cllr P. Scouse.

Cllr R. Shrive.

Cllr H. Bull.

Cllr O. Wyeth.

Cllr M. Rose.

Cllr I. Robson.

Cllr J. Chester.

Cllr C. Taylor.

19/9231. Apologies. (1)

Cllr R. Baxter – accepted.

19/9232. Declarations of Interest. (2)

No declarations were made.

19/9233. Minutes. (3)

Draft minutes of the Parish Council meeting held on 20th January 2021, copies were circulated and after a couple of small amendments, were approved by members and authorised for electronic signature by the chair. **RESOLVED.**

KBC – Kettering Borough Council.

NCC – Northamptonshire County Council.

BPC – Broughton Parish Council.

NNC – North Northamptonshire Council/Unitary Authority

This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.

19/9234. Public right to speak. (4)

This facility was not used.

19/9235. Reports from local County and Borough Councillors. (5)

Cllr Jim Hakewill

The Shadow Authority will meet next week to put forward the budget that will go to the new Unitary Authority NNC.

It is proposed that Council Tax is increased by 4.99%, comprising 1.99% core tax and a 3% adult social care precept, which is the maximum amount permitted.

There will be an interim unitary council which will be formed from all ward councillors from 1st April until 4 days after the election is held on 6th May.

Cllr Hakewill sat in on a ministerial meeting where central government confirmed they are still keen to hold the elections in May even given the circumstances with the pandemic.

The Borough Councils are currently coordinating the local elections but the overall results will be managed by the new authorities.

Central government has put £30million more into the local elections for all councils to attempt to make the process safe. Procurement is currently taking place for PPE, screens etc.

A ban on local canvassing for political parties will make it hard for independent councillors to get their message across.

Cllr Hakewill has also attended various meetings on how the new unitaries will move forward. There will be a lot of cross sharing, ie: the West is hosting the pensions committee for local government pensions and other aspects are being hosted by either the West or the North councils.

Broughton will link with Burton and the councillors going to the unitary will be elected into existing county council wards, 3 per ward.

There will be 78 councillors elected on 6th May across the North of Northamptonshire.

Cllr Chris Smith-Haynes

Majority of meetings attended have been council briefings on moving to the Unitary Councils.

The County Council has near enough been closed down.

19/9236. Matters arising from the minutes. (6)

Matters arising from 20th January 2021

19/9221. Report from Community and Traffic Management Sub Committee

There have been a few isolated incidents of people not adhering to social distancing measures.

The covid rate remains high rate in Kettering so it was proposed to add some additional information onto BPC website as a reminder to all. **Action: Clerk to liaise with Cllr Robson on updated figures and content. RESOLVED.**

19/9225. Fly tipping

Cllr Baxter got in touch with Cllr Scouse regarding illegal fly tipping that has taken place by the Kettering Road allotments on the old A43 past the horse field last week.

KBC came out and it was obvious it has become a dumping ground with the remains of a bonfire, walls, rubble and sofas. KBC have put tickets on the old sofas but they were unable to take away as the items are behind the gate which is locked.

A discussion took place as to who owned the land, who has access and who would have the key. It was also discussed whether or not it would be a good idea logistically to move the gate and if by doing so, would it become a problem for the trailer blocking the road. Highways were previously contacted to enquire about moving the gate but will charge a significant amount.

KBC will now investigate.

Update: The items are still there. Access is compromised by the locked gate

Action: Clerk to chase KBC on how they are going to deal with it.

19/9227. Report from Finance Committee.

Barclays have taken another charge of £1 for B/S STD store from the Premium account. This now leaves a balance of 41p.

Action: Close the account before the next charge comes in and we go in debit.

Update: 25/01/2021 Letter sent to Cllr Scouse to add second signatory and then post.

Update: 16/01/2021 Account closed. RESOLVED

19/9228. General interest items.

The clerk sent out the schedule from NCALC to all members to gauge who would be interested in some additional training. Cllr Taylor has been booked onto "Off to a Flying Start" session which takes place on the 4th February via zoom. Cllr Scouse proposed Cllr Chester oversee the training needs for all and members agreed.

Action: Clerk to send over to Cllr Chester already submitted interest. RESOLVED.

Earlier in the year, Cllr Scouse reported the Village Hall were having difficulty getting the lease signed for the football club but after Cllr Hakewill intervened, it is now in progress.

BPC, as trustees will also have to sign the lease so a solicitor will need to be sorted. Cllr Scouse asked members if they could recommend anyone.

Action: Clerk to contact NCALC for a quote and Cllr Rose to contact known solicitor.

Update: NCALC are not qualified to offer legal advice directly but recommended a Solicitor from Wellers Law Group who specializes in Parish councils. A quote for £950.00 plus VAT was received. Cllr Rose confirmed this was a similar figure to the quotes he had received estimating between £700- £900 plus VAT.

Cllr Shrive asked if there were enough SID brackets for the back plates as there are still 2 to go up.

The back plates enable the transfer of the device much easier when they already have the back plates in position. There was also a discussion was also had about the SID's in Wellingborough Road that is active and Northampton Road which is not.

Action: Cllr Scouse to contact Messagemaker and order more brackets. RESOLVED.

Action: Cllr Scouse to send clerk the information which is on the back of Northampton Road SID with the view to ask for it to be repaired. Update: Device ref 813. Reported 25/01/2021.

Cllr Robson reported to KBC that there are several graffiti tags on both sides of the bridges internal concrete walls on Cransley Hill. There were some tags about a year ago, but the majority was added over the past few months.

Update: 22/01/2021 Graffiti was removed. RESOLVED.

Cllr Shrive aired his disbelief over the road works that were carried out in Kettering Road before Christmas. Cllr Scouse has already emailed Sarah Barnwell at Highways regarding the poor road patching. In some areas it is sitting proud and there is no bonding between old and new surfaces so water is gathering and not draining away. Highways asked Cllr Scouse to report through streetdoctor but someone had already done it so she sent the reference number. Ref: 2436272. **Ongoing.**

There are works scheduled for February for very poor repairs to pavement. **Update: Cllr Scouse reported pavement works via streetdoctor. Ref 2495558. Update: 27/01/2021 RESOLVED.**

19/9237. Correspondence. (7)

1st edition eUpdate 2021 from NCALC – Jan/Feb

Chiefs brief, Saving carbon & cash, Elections 2021, Funding, Local Government Reorganization round up, Section 137 limit, Census 2021, overhanging vegetation, Annual Parish Meetings, Training.

Urban Design Learning - National Model Design Code event

Invitation from the Ministry of Housing Communities and Local Government, a collaboration of groups involved in promoting and encouraging good design of places, Thursday 4th February 2020 between 9am – 11am.

Good Neighbours Schemes – Invitation to find out about Good Neighbours Scheme via NACRE meeting 10.30am 23rd Feb.

The Rural Bulletin – Rural news & Analysis

CPRE Planning Roadshow - Planning Roadshow, on Thursday 11 February at 7.00 pm by Zoom, will focus on how reorganisation into unitary authorities will impact upon local government and planning in the county. Cllr Bull attended.

Mini eUpdate from NCALC - Vacancies, MP's Briefing, Training Opportunities, Unitary Council Shadow executive Committees budget meetings.

A letter from Police Fire and Crime Commissioner Stephen Mold and Chief Constable Adderley.

The investment and recruitment of more than 200 Police officers (with another 130 to come) over the last 4 years allows us to deliver on the ambition of putting neighbourhoods at the heart of Policing in Northamptonshire and next parish councillor meeting.

Highways update – procurement for highways services for North Northants Council outlining KierWSP regarding an extension to the contract to March 2022 by Northamptonshire County Council.

Mini eUpdate from NCALC - Underused Publicly-Held Land, Local Elections, Residents Awareness Campaign Being Finalised for Unitaries, Situations Vacant.

North Northants First Responders - Requesting sponsorship or support for a self-funding group to raise funds for defibrillators, observation equipment, kit bags and uniforms. Offering a 2 hour complimentary CPR and defibrillator training.

Action: After a discussion on whether or not it was appropriate and within its remit for the Parish council to support, members voted unanimously and resolved to gift £50 which has been promised from Barclays as a discretionary payment for inconvenience caused. Please see 19/9246. RESOLVED.

Email from residents via website

Traffic management around Ivydene Terrace and West Street when the school reopens.

19/9238. Reports from members attending meetings of other bodies. (8)

CPRE Planning Roadshow - Thursday 11 February at 7.00 pm by Zoom attended by Cllr Bull

Several parish councils walked out of the meeting as they felt it was a waste of their time and were very vocal. The planning roadshow are looking at establishing planning areas but details have not been decided yet.

Natural Capital Workshop with NACRE - meeting 2 of 3 – 4th February at 10am.

Cllrs Scouse, Taylor & Bull attended the 2nd mapping workshop.

This project is progressing, there is quite a momentum behind it and they are gathering a lot of evidence which will be of benefit for a bio diversity/green infrastructure project within Broughton. The planning authorities seem to be very interested and focused on it which is encouraging as without them, it would be of little value.

Defra are funding the project.

Cllr Bull did state that she is a little confused as to what the parishes were being asked to do and what exactly the project will deliver in the end but hopefully the next workshop will clarify. There is one more workshop to attend.

Village Hall

Cllr Scouse attended the Village Hall meeting.

There is a delay on the lease because KBC wanted to speak to the Playing Field Trust Organisation to clarify there is no conflict between the village hall project and the arrangement with the Trust.

This looks like just a formality as the focus is only on the football pitches but will also enable the Village Hall to apply to the F.A for funding for changing rooms, showers, etc. This sort of funding favours projects where the land is already available/controlled by the applicants.

19/9239. North Northamptonshire Unitary Authority. (9)

The website now has a page dedicated to the Unitary Authority. All relevant information will now be placed there for residents to read.

Census 2021 in March – Information needs to be published on website and notice board to inform residents this is happening this year. **Action: Cllr Scouse to draft and clerk to put on website**

Elections will take place on 6th May 2021. Residents can still apply for postal votes. The registration deadline is Monday 19th April 2021 and requests must be submitted before Tuesday 20th April 5pm. **Action: Clerk to put on BPC website.**

19/9240. Communication with the Community (10)

Following the recent feedback from residents, BPC now need to put in place a strategy for communications going forward. Cllr Scouse spoke to a company called Breakthrough Communications who sent through the following:

Council Communications Priorities - Mini Workshop

This is a service aimed at smaller councils, where we work with you in a virtual, two hour workshop, to consider your council's communication priorities, understand what the key things are that you want residents to know about each of those priorities and finally, help you start to put together an outline communications plan, which you and colleagues can then take away to develop further.

Investment required by the council: £795+VAT

Cllr Rose suggested that BPC keep the main focus on the website but if anything significant for the residents comes up, BPC will also post on Facebook. This will work by informing residents in a timely manner but also educate to visit the website for other matters.

Cllr Bull has also been in contact with Hugofox who hosts BPC website – BPC currently subscribe to the Bronze package which is free. To upgrade to the Silver package, the subscription is £19.95 plus VAT per month but does includes extra benefits such as Social Media integration and a planning tracker. At the moment, the planning tracker would not be compatible with KBC's website which is outdated but it may work with the new unitary website when that is up and running.

Cllr Robson did have reserves on the amount quoted by Breakthrough Communications in regards to posting on Facebook which in itself, is not a complicated task but is happy to also attend the free consultation.

Cllr Taylor agreed Facebook has more reach than the BPC website but voiced concerns regarding the older residents who do not use social media or are isolated with no access to technology. A discussion and suggestions ensued regarding Facebook, notice boards, distributing flyers in prominent shops/flats/church, newsletters via email and the GDPR implications but members resigned that it will be impossible to keep everyone happy, being just 10 councillors representing 2000 residents.

It was agreed it was at least worth booking a free consultation call via zoom in which Cllr's Scouse, Rose, Robson, Bull and Taylor will all attend.

19/9241. Social Media and Policy signing (11)

A draft copy of the Social Media Policy was circulated to members for consideration. Cllr Shrive requested the term nominated person be replaced by the Parish Clerk.

Action: Clerk to amend and put on the agenda for March.

19/9242. Report from Community and Traffic Management Sub Committee (12)

Policing

Cllr Robson shared the recent Kettering Road data with the Police Road Safety team as a reminder of high speeds on this road, as another email was due anyway. They replied and confirmed they will continue to deploy speed enforcement officers to Broughton.

The Police now have trained additional special constables to use the speed equipment and recently had presence in Northampton Road. Cllr Robson asked if they could deploy to Kettering Road as well.

On the first week of February, a man was reported knocking on several doors, claiming to be locked out and needing money to travel home. Broughton was not the only location visited. The Police are aware and currently dealing with it.

An elderly lady was allegedly instructed to visit an address in Broughton to collect a stolen dog in exchange for money. There is a wave of dog stealing around the country at the moment so owners are urged to be extra vigilant.

1 theft in Cransley Hill overnight on the 10th February and an attempted theft on 11th February.

Traffic Management

The Speed Indicator Device, SID, has now been moved to Cransley Hill and data from Kettering Road has been downloaded. The data will be looked at more closely to compare entry and exit speeds.

The SID's next move back will be back to the first position in Kettering Road in March in order to gain some comparative data.

An email from a resident was read out to members asking the parish council if there is some way of reducing the parking and traffic at school times and would it be possible for an exclusion zone of vehicular access, of say 3 streets from the school, to be implemented and asked BPC to visit school streets.org.uk which offers such a scheme.

The Clerk did reply to inform the resident that BPC have no jurisdiction to implement exclusion zones and signposted the resident to contact the school.

The resident confirmed they had not mentioned this scheme to the school but in the past the school had always referred residents to the parish council. The school has previously written to parents in the past but Ivydene Terrace and West Street continue to be used at school drop off and pick up times. The reply also confirmed that the residents of Ivydene Terrace have previously paid for repairs in the past.

A discussion ensued and members agreed that these roads have been discussed regularly over many years as an ongoing problem and there is a need to re-educate the school parents with every year intake.

As a resident of Ivydene Terrace, Cllr Taylor confirmed residents have paid for repairs in the past for holes outside their own properties and also confirmed the signs were bought by residents through the official channels at the time.

Members noted BPC did some extensive work with Sgt Tony Hopkins - Northants Police, NCC and Highways many years ago. Cllr Bull has a file with correspondence where it is stated that the signs are not enforceable and the road is also unadopted so not a public highway.

This is a problem up and down the country around all schools and it was recognised the police cannot be there every day to move people on.

Action: Clerk to write to the headmistress to see if a new campaign can be issued and revisit when the schools are back. Cllr Bull to send the clerk the file.

19/9243. Report from Pocket Park Management Sub Committee (13)

There is not a lot of activity at the Pocket park this month, plants are starting to reappear so hopefully it will start to look nice soon.

The Pocket park project will be on hold now until the water starts to recede and the next phase can commence in the summer.

19/9244. Report from Planning Sub Committee. (14)

The Committee referred to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning Applications for consideration.

Planning Applications for consideration.

KET/2020/0783

LOCATION: 11 Church Street

PROPOSAL: Full Application: Replace conservatory with single storey side extension.

KET/2021/0052 – NK/2021/0052

LOCATION: 9A High Street, Broughton

PROPOSAL: Full Application: Two storey side extension, single storey porch to front, roof dormer to front and additional window to first floor side elevation

Comment: BPC Recommend rejecting this application on the following grounds:

- **Against Policy 3 of the Broughton neighbourhood Plan, overly dense development, added to an already lack of parking in the high street.**
- **Its visual impact in the conservation area, being too dense and out of character with red brick being used and not stone, stone is on the frontage of the nearby street scene and any red brick is used only on side elevations added this to the new large dormer roofing line will be a dominating visual feature out of keeping with the surrounding street scene.**
- **Removal of already sparse leisure area to build the extension.**

- **By making the property larger, the potential increases for more vehicles turning in blind from Kettering road side at the same point when you've already got extreme vehicle access issues on the other side of the road at 26 High Street AND Ashbrook Close with all other north/south vehicles negotiating at the pinch point, this will be detrimental to both pedestrian and vehicular safety.**

NK/2021/0044

LOCATION: 43 Cransley Hill (land adj)

PROPOSAL: Application for works to protected trees: T1 Douglas Fir – prune back 4-6 lateral branches growing towards property by 3m.

No comment

KET/2020/0694

LOCATION: Mawsley Paddocks, Old Road, Broughton

PROPOSAL: Full Application: Sand arena for equine use with associated parking.

Comment: Clerk to contact planning officer as need more clarification on the works.

NK/2021/0074

LOCATION: 19 Cransley Hill

PROPOSAL: Full Application: Remove existing conservatory, add single storey rear and single storey side extensions with alterations to existing ground floor fenestration.

Unable to comment as paperwork not published yet but will revisit within the month.

Planning Decisions.

KET/2020/0805

LOCATION: Ivydene Barn, Ivydene Terrace, Broughton

PROPOSAL: Two storey front extension.

Note: Cllr Taylor was excluded in commenting on this application due to having an interest.

Comment: Providing that it meets with Policy 3 of the Neighbourhood Plan and that as it is in the conservation area that any stone boundary wall is not removed, there will be no objection.

Submitted 18/12/2020

REFUSED

KET/2020/0318

LOCATION: The Old Willows, 10 The Old Northampton Road, Broughton

PROPOSAL: Full Application: Change of use of part of application site from unused land to use as an extension to a residential caravan site and taken together with the existing site would be for 12 traveller families, each with one caravan/mobile home including laying of hardstanding and construction of retaining wall

REFUSED

Report from Planning Sub Committee

A meeting has been arranged with KBC planning officers for the 1st March to clarify the content and discuss the following moving forward with the Unitary Authority:

- Eligibility of people on site - who's responsibility/job is it to see they are safely removed/rehomed elsewhere.
- With this latest application refused, which point do BPC go back to, as application KET/2020/0318 considered the full plot and incorporated KET/2017/0980. KET/2017/0980 had been conditioned by officers to be implemented in full within a period of 3 months from approval, this conditions (and all of the others) were never complied with.
- KET2017/0980 incorporated KET/2014/0695 as this was the first mop up exercise as KET/2014/0695 had never been implemented (6 pitches and play area) - approved but deemed by officers in August 2016 as unimplemented or are we further back than that to KET/2011/0363 – 3 pitches plus day room and toilet block.
- Enforcements.
- Reinstatement of Embankment Structure to A43 and under the UA who will take this on, regardless of the eventual outcome in the event of an appeal, this will still need to be done.
- Reinstatement of trees and hedging to A43.
- Incursion into grassed Verge – No6 Old Northampton Road – Highways Enforcement order.
- Removal of hardcore and fencing – Entrance Old Northampton Road under Enforcement Order ENF/2011/00027 and removal of any lighting fixtures.
- Reinstatement of Highways grassed Verge – entrance Old Northampton Road.
- Re-siting of Highways sharp bend signage.
- Removal of Bund and hardcore – length of full site field side.
- Removal of Board Fencing – length of full site field side.
- Establishment of exact scale of former Old Willows pitch.
- Reinstatement of field hedging length of full site field side.

19/9245. VAT reclaim (15)

A VAT Reclaim of £1,413.96 from Nov 2018 - Jan 2021 was submitted. £841.00, is from the Pocket Park maintenance and the remainder £572.96 is traffic calming so when the claim has been refunded, the money can go back into the relevant pots. **RESOLVED.**

19/9246. Report from Finance Committee and S106 signing. (16)

February 2021 statements

Savings - £0.00 closed 9/02/2021

Nationwide 125-day saver - £16,065.21

Community - £25,174.54

Credits to Community account

Premium savings account	Transfer	£0.41
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Cheques issued from Community account

Payee	Cheque number	Amount
A. McDaid wages - mth 11	101931	£346.25
HMRC income tax	101933	£86.40

A. McDaid home working, phone and internet, Zoom	101932	£36.74
Stocksigns	Bank transfer	£33.37
BRT PF & VH Association	Standing order	£7.79
NCALC – Councillor training	Bank transfer	£44.00

The clerk had trouble logging into the online banking facility this month. After speaking to Barclays it transpired that the original authentication cards were issued through the premium savings account. As this account has now been closed, the cards were automatically cancelled. New authentication cards have been ordered but for this month only, cheques will have to be issued.

Cllr Scouse put in a complaint as this was not the first time there had been a problem from Barclays Bank and they awarded BPC a one off discretionary payment of £50 for the inconvenience caused.

Cheque no 101934 for NCALC was cancelled and will be submitted by bank transfer instead.

KBC have approved to release of the Section 106 money for the Pocket Park project.

An agreement was sent but on closer inspection, there was an error that needed to be amended so is currently waiting for this change. The clerk and chair also agreed it would be prudent to accept this money in the next financial year which has already been discussed and agreed with the KBC finance team to delay the transfer until the financial year 2021/22. **Action: To sign and return letter after 5th April 2021.**

19/9247. Councillor training. (17)

Cllr Taylor reported that her first training session went well. In attendance were 33 councillors in total and Cllr Taylor was pleased to have attended at the beginning of her term of office. She noted there were a couple of attendees that had been in their position for 12 months already so it was very beneficial to her.

Cllr Taylor did report that she had created a new email address as she was advised it was good practice for councillors to have a separate email address for council business as emails are subject to GDPR and the Freedom of Information Act. Cllr Taylor asked if it was to be considered by the other members but it was pointed out that the Freedom of Information Act would only relate to issues pertinent to council business. It would not enable someone to contain all of your personal emails. Members agreed if they did want to change their email addresses, to let the clerk know who would circulate and update the website.

The following councillors have expressed an interest in attending the NCALC courses this year:

Finance for Councillors

Cllrs Scouse & Chester -Thursday 10th June, 10:00 – 11:30

Cllr Taylor – Tuesday 15th June, 10:00 – 11:30

Cllrs Shrive & Rose – Tuesday 29th June, 10:00 – 11:30

Chairmanship

Cllrs Scouse & Shrive – Monday 14th June, 18:30 – 21:00

Planning Nuts & Bolts

Cllrs Rose & Taylor – Monday 28th June, 18:30 – 20:30

Code of Conduct in Practice

Cllr Taylor – Tuesday 13th July, 19:00 – 21:00

From the budget of £600.00, there is now £204.00 left after these courses have been booked.

RESOLVED

19/9248. General interest items. (18)

Cllr Wyeth commented that now the graffiti under the bridge on Cransley Hill had been removed, residents on Facebook were commenting on whether the bridge could be made nicer in some way as it is now looking very dull. He suggested that maybe it would be an idea to ask the school children to do some paintings on boards to be erected under the bridge.

Action: Clerk to ask highways.

Cllr Shrive commented on the Community Fridge still needing helpers for during the week.

They are looking for volunteers for Tuesday 16:00 – 17:00, Wednesday 09:30 – 10:30.

A plea to visit and fill your bags up as the aim is to reduce food waste in the local community and avoid landfill. Leaflets are now in notice boards advertising the community fridge.

Cllr Shrive also mentioned that a lot of debris from the Yeoman's roof had landed over the footpath and the road after the latest severe weather.

It has since been cleared up but BPC have previously recognised the poor state of the roof and reported it to the relevant council but as the building is not grade 2 listed, KBC has no authority.

The latest incident does raise the question that it poses a health and safety risk to pedestrians.

Cllr Rose had spoken to KBC on another matter a few years ago and mentioned the Yeomans House but at the time there was no risk to passing pedestrians.

Action: Cllr Rose look out previous email and make contact again with KBC and draft a letter.

Email James Wilson at KBC as head of service to delegate to Building Control Enforcement.

Cllr Bull saw on Facebook that a taxi company in conjunction with a charity were offering free travel to vaccination centres and asked if the Bentham Charities have any similar schemes available. It was discussed if new Broughton residents were aware of the help they could receive from this charity and the charities criteria as they do not seem to advertise. **Action: Cllr Scouse to ask Cllr Baxter.**

Cllr Scouse mentioned the land owners for the Mawsley paddocks seem to be the Bentham Charity which seems to continue up to the farm on the old road.

Cllr Scouse asked the clerk to chase Highways as the promised drop kerb in Hutchinson Avenue has not been completed yet. **Action: Clerk to contact Ian Boyes.**

19/9249. Date of next meeting. (19)

The next meeting will be held Wednesday 17th March 2021 at 7pm.

19/9250. Any other matters that the Chair considers to be urgent. (20)

No other matters were considered and the meeting was closed at 8.45pm

Signed: *P A Scouse*

Dated: 18/3/2021