

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

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Minutes of the meeting of Broughton Parish Council held at Broughton Baptist Church, 7pm, Wednesday 17th November 2021

Councillors Present:

Cllr R. Shrive. (Chair)

Cllr M. Rose.

Cllr C. Taylor.

Cllr H. Bull.

Cllr I. Robson.

Cllr J. Chester.

Cllr J. Manning

19/9367. Apologies. (1)

Cllr P. Scouse. - Unwell

Cllr C Smith – Haynes - Covid

19/9368. Declarations of Interest. (2)

No declarations were made.

19/9369. Minutes. (3)

Draft minutes of the Parish Council meeting held on 20th October 2021, copies were circulated and were approved by members and authorised for signature by the chair.

RESOLVED.

BPC - Broughton Parish Council.

NNC - North Northamptonshire Council.

NCALC – Northamptonshire County Association of Local Councils.

19/9370. Public right to speak. (4)

This facility was not used.

19/9371. Reports from NNC Councillors. (5)

Cllr John Currall

Asked if Dave Lane had transferred the s106 money yet as he had spoken to him and was told finance would put Broughton on the new ERP gold system.

The clerk confirmed the funds have still not been received.

Action: Clerk to escalate to Mark Pengelly who is the chair of the Finance Committee and Janice Gotts who is the Executive Director of Finance.

On 21/10/2021, Cllr Currall chased Sarah Barnwell regarding the poor workmanship to Kettering Road. She replied on the 25/10/2021 with Martin Jenkins details. Ref: 2436272 but there has been no other correspondence since then.

Cllr Scouse did have a meeting with Martin Jenkins on the 17th September where he was shown the hole in the pavement outside the old post office. They walked the length of Northampton Road and Martin agreed that a lot of sections of the footpath particularly on the left going out of the village needed attention. He took photos, made notes and said someone should be out next week to mark up the areas and hopefully a crew will be sent to fix the marked areas within 3-4 weeks. It was agreed that once Northampton Rd was fixed we could do a similar process in any other areas around the village that were in need of attention.

Cllr O' Hara

- Attended EAP Climate Change Environment & Growth.

Report

Presentations were made by George Candler and Rob Harbour on progress made so far in terms of the symbiosis of the built environment for both housing and commercial, and how that affects the environment and our capability to reduce our carbon footprint.

I spoke and asked how, as we look again at NNC Strategic plan, can we embrace building Homes for Healthy Lives and ensuring we protect our open spaces, footpaths & waterways for all to access and enjoy, while keeping the connectivity of our cycle ways as this will negate the use of vehicles.

I also asked what was being done to assuage developers from building private estates where roads and play areas go unadopted by councils and therefore open spaces can come forward for further development in the future.

Additionally to help engender the protection of our planet, it would be useful if we might persuade developers to not install gas boilers but look at more environmentally efficient forms of heating as if these methods/ devices are implemented from the outset and not retrofitted. The numbers produced may bring costs down especially as we know nationally there are circa 8000 homes with inefficient heating systems. The power companies also need to be able to cope with the increasing demand for electricity and one hopes will work with developers who may wish to build homes in the future with electric car charging points which then means that drives must be long enough to accommodate cars parked adjacent to homes or have capacity/ space in garages to have charging walls.

We were advised a whole plethora of consultations will ensue as work begins on the new Strategic plan and further advised an environmental officer had been engaged to assist with work to be undertaken . This will help in the councils work to understand the newly passed Environmental Act which has just received assent.

19/9372. Report from clerk (6)

Clerk Report

The Clerk reported a street light which is out in Glebe Avenue and in Kettering Road / opp Silver Street. The job was forwarded to EON via Kettering Street lighting Team, who will rectify. **Silver Street resolved.**

Clerk attended a training session with Parish Online mapping service today. During the session, the clerk discovered that Yeoman's House was a grade 2 listed building.

Amendment to 19/9248. General interest items. (18) Yeoman's House was described in the minutes as not a listed building.

The clerk can add members to the mapping service as well and Cllr's Rose and Shrive expressed an interest. **Action: Clerk to set up accounts for both councillors.**

Matters arising from 17th May 2021

Update Sept: Cllr Chester's signature was added onto the mandate and Roy Baxter, Pam Wade and Shelagh West were taken off.

Action: Clerk to send back mandate and Cllr Chester to contact bank for verification. Completed.

Update: Cllr Chester has now been verified by the bank and the clerk will forward on paperwork.

Matters arising from 15th September 2021.

Plant a Tree for the Queens Platinum Jubilee. 19/9339.

Previous discussions included the preferred site for a tree would be the old memorial gardens. Works would need to include NNC lifting the current old slabs and planting a tree in the middle. Cllr Taylor suggested an ornamental cherry tree called "The Bride" would make a lovely addition. **Action: Cllr Scouse to contact Dave Lane.**

Update Nov 2021: Cllr's Bull & Rose met with Dave Lane and discussed creating an all year round bulb garden in the space and bring the area back to being a lovely corner of the park. Introducing spindleberry hedging as it gives a glorious show just when everything else is fading or holly hedge with a variegated leaf.

A central tree (ornamental cherry) for the Queens Green Canopy will be a wonderful feature as the light in that corner is lovely and there are already a couple of nicely shaped trees at that end of the park to accompany a specimen "display" tree - scale does remain key to respect the neighbouring properties but the area itself makes for a good framework to show it off.

The idea of the ramp instead of steps would make total sense and Dave confirmed that NNC would repair the wall.

AMENDMENT: Cllr Taylor also attended meeting in September.

19/9349. Public right to speak.

The owners of The Cottage on the banks introduced themselves to request information and advice regarding a planning application they submitted but have now withdrawn. The application was to erect a porch to side, replacement rear single storey extension, dormer to roof with roof lights to side elevations.

The property was left abandoned many years ago but there is electricity, water and sewage servicing the cottage.

Planning have advised the cottage is not a dwelling as no council tax has ever been paid. Cllr O' Hara will talk to Mark Coleman to see what advice can be had.

Action: Clerk to send over app number to Cllr O' Hara. Completed.

Update Nov 2021: Cllr O'Hara has been in talks with the residents and is now with the legal department.

Mrs Janet Manning introduced herself and her interest to join the Parish Council. Mrs Manning had previously served on the council for a number of years. Cllr Bull proposed to accept and Cllr Shrive seconded. All members agreed and Mrs Manning was co-opted onto BPC.

Cllr Manning signed the Declaration of Acceptance of Office, Code of Conduct and Register of Interests forms. The Chair welcomed her to BPC.

Action: Clerk to send forms over to NNC and a copy of the training courses available. Completed.

Update Nov 2021: Cllr Manning amended her Register of Interest form and clerk sent onto Democratic services. Completed.

19/9355. Police & Community matters report. (10)

Cllr Robson voiced her frustration with NCALC who championed earlier on in the year for every parish to elect a Police Liaison Representative (PLR) who would attend the monthly NCALC Policing meetings, a new scheme designed to improve communications between local authority, Police and the general public.

There is concern as monthly meetings are still taking place behind closed doors with a selected few and just a summary distributed. In this manner, villages like Broughton are not able to voice their suggestions on areas requiring improvement.

In addition, the Police Fire Commissioner meetings were previously being held monthly. These meetings are now being held quarterly for councillors and the next one will take place on 26th October.

Cllr Robson is also the Police Support Volunteer under Northants Police Streetwatch scheme, to communicate regularly with Broughton appointed PCSO Kirsty Ellerby regarding Policing matters. However, was only made aware via a third party that the local PCSO is currently on long term sick leave.

Action: Clerk to contact NCALC with concerns above and lack of contact with Broughton appointed PCSO. Completed.

Update Nov 2021:

NCALC confirmed there are no monthly NCALC Policing meetings but the PLR scheme (www.northantscalc.com/plr) is a slow burn and the police force is quite difficult to pin down in terms of contacts and chains of command.

Northamptonshire Police has committed to producing a quarterly PLR newsletter, but even securing that has been a bit of a painful struggle.

It was never the intention to bring the PLRs together for a monthly meeting. The PLR role includes attending an annual meeting of Police Liaison Representatives. There was an annual meeting in 2021 and there will be one in 2022.

In terms of parish councils being able to voice their suggestions on areas requiring improvement, there are multiple methods (all of which will carry an element of frustration). There are the force-wide consultations on Locally Identified Priorities, there are the various JAG meetings (not active in all areas), and there is the contact with the Neighbourhood Policing Team.

19/9357. Pocket Park Pond Regeneration update. (12)

Clerk spoke to Dave Lane who has referred the problem to NNC finance helpdesk. The original s106 agreement is broadly written and there is still a good period left before spend by date. Dave Lane confirmed work can commence before funds are received.

Work will start the week commencing 25th October and be ongoing for 2 weeks. The chair had an onsite meeting with the land agent and the farmer to discuss access to the field for 2 days. Froglife have since contacted Cllr Scouse to warn that the decking material prices may have risen since first quoting.

Action: To update the website and share via facebook. Completed.

19/9358. Planning report. (13)

Due to the planning department only now giving 21 days notice to submit comments on applications, the decision was taken for members of the planning sub committee to work as an advisory committee and meet over Zoom on the first Wednesday of every month at 6:30pm to keep an eye on the applications with deadlines occurring before the next BPC meeting. **Action: Clerk to set up. Completed.**

Matters arising from 20th October minutes

19/9362. Communications Strategy and Policy. (17)

A Communications Strategy and Policy created by Cllr Bull was circulated. The clerk was asked to look at the website via a mobile phone and an iPad to see how it reads. It was decided to move the news to the top just under the home page to make it more visible. **Completed.**

The website is still showing as insecure. **Action: Cllr Bull to contact Hugo Fox and Clerk to put back on Nov agenda.**

Update Nov: Ongoing. Access Go Daddy.

19/9373. Correspondence. (7)

- Friday mini eUpdate - 22/10/21, 29/10/21, 05/11/21, 12/11/21
- Leaders update 10, 11
- Consultation on admission arrangements for North Northamptonshire schools for the 2023-2024 academic year
- November newsletter from Northamptonshire Police, Fire & Crime Commissioner
- Parish Path Warden Training Materials

- Correspondence with a resident regarding garden fence on boundary of recreation park and localised flooding.
- The Rural Bulletin - 16 November 2021.

19/9374. Reports from other meetings attended. (8)

Inaugural Rural Forum Meeting 27.10.21

Broughton Parish Council attendees: H Bull/P Scouse

This meeting started the new format for the Rural Forum Mtg and consisted of parishes from the former Kettering and Corby districts. A separate Forum is in place for those parishes from the former Wellingborough and East Northants districts. David Howes is Chair of both Forum and meetings are initially scheduled every 6 months (there is an appetite with parishes for this to be increased).

NNC confirmed that the 2022/3 budget will be presented to the Executive in December 21. There will be a formal consultation of the NNC Business Plan in January 22 and it was confirmed that money for Services provided by NNC will be available in this budget.

NNC are looking to progress their Climate Change agenda and they will be developing a framework to work out a route map for delivery.

NNC confirmed that they are currently engaged in a procurement process to source a Highways Contract provider for North Northants only and hopefully this will be in place for September 22.

With regard to the Corporate Strategy, NNC confirmed that they had noted the Consultation Feedback with focused comments re Delivery and have advised that they regard that as Key and recognise that Parish Councils do have a significant role to play. This will be included specifically in the Connected Community Chapter.

Rob Harbour acknowledged that whilst there is a national shortage, NNC are currently operating with a significant staffing shortfall of c. 20 officers in Planning – he said that resource levels are challenging and that melding 5 diverse former planning services is equally challenging whilst striving to achieve a uniform and harmonisation of service.

RH advised that they were extending the PC notification/response to planning applications notice from 21 to 24 days and has said that if we experience a specific issue, then we should contact the relevant officer for an extension. They understand the issue and are trying to assist within the difficult operating circumstances that they currently have. RH advised that they were going to implement a significant upscaling of the Enforcement Team with an imminent recruitment drive and that Louise Holland is the contact to use for any enforcement issues currently.

Parish Clerks should contact Kerry Purnell for all matters relating to Community Services. She advised she will be looking to address the issue of devolution of services and how this will be tackled and what it will mean. She is hoping for this new strategy to be in place by the start of the new financial year 2022 (this date may have been an unintentional error as it is difficult to see how this will be achieved in the time available).

George Candler reiterated to the Forum how important he believes collaboration will be between NNC and Town and Parish Councils going forward and advised as an example of this being put to work that they will be setting up a separate group with those communities affected with G&T issues.

19/9375. Police & Community matters report. (9)

Policing

Cllr Robson will have a one to one meeting with Danny Moody NCALC to discuss the following:

- Commissioner pledged the return of Police presence before last election but such statement was not minuted as only a presentation was circulated after the meeting.
- Would be a good idea to see if we could get a police attendee at our meeting once again.
- Beat Bus?
- No formal outreach – are they going to schools, older persons homes, are they bike marking.
- Two way communication – Feedback from Police on local Intel.
- Community policing.

19/9376. Traffic Calming/Highways work update. (10)

The SID has stayed in Northampton Road but facing into the village.

The battery will be changed and the SID moved further along the road. **Action: Cllr Shrive to look at other lampposts on road to mount SID on and let clerk know so she can apply for license.**

Calibration of the SID's clock is probably due.

The Traffic calming project is on hold. The data from the SID will be collected and evidence gathered to give better understanding of which areas would benefit most for calming controls.

Cllr Robson mentioned that last year, BPC managed to get the Road Safety Team to support a reduction in speed to 40mph at Broughton/Cransley Hill. This is due to come into force in spring 2022. **Action: Clerk to see if she can get a schedule date.**

19/9377. Pocket Park Pond Regeneration update. (11)

The work of desilting the pond has now been completed and the invoice

received for £13,143.60. Cllr Rose was in attendance every day while the works were carried out.

There was surprisingly not a lot of silt in the pond. The pond is clay lined and ground Water table or a spring is feeding it.

The works included the bottom area banks being raised with the clay to stop the water running into the field.

There is a delay in dipping platform supplies. The location of the dipping platform was discussed as the original siting is now in question as of where the water level will sit. It was decided to locate platform in different area rather than at the bottom. It was agreed to site dipping platform where ground has been scrapped away at the edge.

It is estimated that there will be 30 – 40 meters of coir planting needed. It was resolved to purchase. The clerk was asked to clarify if BPC would have enough money left over from the budget for planting as this would be an additional cost. The clerk verified after the dipping platform has been installed, there will be £788.00 left of the original budget. There will also be just under £3k VAT that can be reclaimed.

Froglife explained that it was not the silt that was causing the problem with the pond but rather the falling leaves entering it, so to keep the pond in its best condition in future, it was resolved to purchase some netting for when leaves start falling into the pond. Cllr's Rose and Shrive agreed to carry out removing the leaves using the netting when that work is required.

Residents had asked if benches could be incorporated. It was decided that if they were installed, 2 seater composite plank benches with no backs would be a good option.

Action: Cllr Rose to liaise with contractor on design and order.

Froglife will be coming back in 3 weeks time to continue the planting and erection of platform. BPC are still awaiting the s106 payment from NNC but have a signed contract between the two authorities on file.

19/9378. Planning Report. (12)

Planning Applications for consideration.

NK/2021/0740 – amended plans 17/10/2021

LOCATION: 8 Lenton Close, Broughton

PROPOSAL: Full Planning Permission: First floor side extension with replacement windows to whole property and removal of glazing bars to front.

Expiry date for consultations: 24/11/2021

Target date: 06/12/2021

Comment: Colour of windows are out of character.

Planning Decisions.

NK/2021/0833

LOCATION: 16 Donaldson Avenue, Broughton

PROPOSAL: Full Planning Permission: Relocation of a section of the garden wall and

additional hardstanding to front
Expiry date for consultations: 08/11/2021
Target date: 02/12/2021
No Objection

NK/2021/0664
LOCATION: St Andrews Church, Church Street, Broughton
PROPOSAL: Application for Works to Protected Trees: T1 Pine - remove overhanging branch over front garden of 2 Rectory Gardens
Target date: 18/11/2021
Withdrawn

NK/2021/0771
LOCATION: 43 Northampton Road
PROPOSAL: Full Planning Permission: Single and two storey double garage/store with home office above in rear garden.
Expiry date for consultations: 11/10/2021
Approved

19/9379. Local Development outcomes against Neighbourhood Plan expectations. (13)

It was agreed to monitor the update of housing completions/permissions to show we are still on target to meet the requirements.

It was noted the original KBC local planning part 2 has now gone through its consultation and is now with the Executive Committee.

It was noted BPC N/Plan has been adopted within this plan.

Action: To put on Annual Meeting agenda.

19/9380. Finance Report. (14)

A payment of £32.00 to Broughton Baptist Chapel was made under the Scheme of Delegation in October for the hire of the Chapel Room.

November 2021 statements

Nationwide 125-day saver - £16,149.38

Community - £33,012.77

Credits to Community account

		£0.00
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Credits to Nationwide account

		£0.00
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Payments issued from Community account

Payee	Cheque number	Amount
A. McDaid wages - mth 8	Bank transfer	£346.25
HMRC income tax	Bank transfer	£86.40
A. McDaid home working, phone, Zoom, sundries	Bank transfer	£44.33
BRT PF & VH Association	Standing order	£7.79
RBL Poppy Appeal	Bank transfer	£17.00
NCALC	Bank transfer	£114.00
Castletree / M. Baines	Bank transfer	£300.00
Broughton Baptist Church	Bank transfer	£16.00
Froglife	Bank transfer	£13,143.60

Cllr Scouse will authorise this month's payment via online banking.

Froglife invoice was approved in principal. BPC will try and wait until NNC s106 have been received.

19/9381. Precept – Decision. (15)

There is definitely a move at NNC to tackle the devolution of services. It was noted in NCALC Friday update that they have been funded to undertake a Parish Asset Assessment so members think the initial proposal of £15k is still OK although it was decided to wait another month before we complete the paperwork.

Action: Clerk to put on December Agenda.

19/9382. Localised Flooding. (16)

A resident contacted the clerk on the flooding issues that takes place in Bakehouse Lane when there are exceptional rain storms. The last reported episodes were flooding from the High Street Rec into Brookhaven and Gate lane.

Members were shown a map of Tier 3 flooding identified in Broughton. There are many springs running through the village and unfortunately flooding is unavoidable.

19/9383. Communications Strategy and Policy. (17)

There was a discussion on what should be included in the Communications Strategy and Policy. Some suggestions were:

- What do we do?
- Who are we?
- Should BPC highlight a street/business?
- What should be posted on social media and how often?

Apart from the Parish Council Live page, there are also other Broughton pages including Broughton Village – Northamptonshire and Broughton Community Watch. Unfortunately, some members have experienced their posts. which do affect residents are being deleted from these sites.

Action: Clerk to arrange a Zoom meeting in New Year for members.

Clerk to contact admins of other facebook sites to confirm what exactly members are allowed to post on these other sites.

19/9384. Broughton News. (18)

As work in the Pocket Park is still ongoing, it was decided to leave the next copy of Broughton news to the spring.

19/9385. General interest items. (19)

The Village Hall has applied for alcohol license which will be in effect on Fri 12pm – 12am, Sat 12pm – 12am & Sunday 12pm – 10pm.

There were no objections and BPC decided to support the application – **Resolved.**

Cllr Bull spoke about the various locations of where human excrement has been found around the village. Locations have included the field and hedges near Northampton Road, Carter Avenue garages, Pocket Park & Kettering allotments.

Action: Clerk to report to Environmental Health.

Update: Reported via customer services 19/11/2021 ref: EMN011936

There is a man living in van in Gate Lane. This has been reported to police but no action has been taken.

Cllr Shrive reported that he had been in touch with the Blacksmiths regarding the village map. They are busy up until Christmas so a meeting in early January would be the soonest availability.

19/9386. Date of next meeting. (20)

Wednesday 15th December 2021.

19/9387. Any other matters that the Chair considers to be urgent. (21)

No other matters were considered and the meeting was closed at 8:30pm.

Signed:

Dated: