

BROUGHTON PARISH COUNCIL

Chairman: Cllr Mrs P.A. Scouse

Parish Clerk: Alison McDaid

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Minutes of the meeting of Broughton Parish Council held
Wednesday 15th May 2019, 7.00 pm
at Broughton Village Hall

Councillors Present:

- Cllr P. Scouse (Chair)
- Cllr R. Shrive
- Cllr H. Bull
- Cllr P. Wade
- Cllr J. Chester
- Cllr R. Baxter
- Cllr I. Robson
- Cllr M. Rose
- Cllr S. West
- Cllr O. Wyeth

County Councillor present: N/A
Police Present: Sgt R. Offord

19/7989	Apologies (1) <ul style="list-style-type: none">• Cllr J Hakewill	Actions
19/7990	Election of Chair and Vice Chair for ensuing year (2) <p>This being the annual meeting of the parish council, the first substantive business was to elect a Chair and Vice Chair for the year. It was unanimously resolved that Cllr Mrs. PA Scouse should be appointed to the position of Chair once more and the Vice Chair should be occupied by Cllr R Shrive. Proposed Cllr Baxter, seconded Cllr Martin.</p>	Actions
19/7991	Declarations of Interest (3) <p>No declarations were made</p>	Actions
19/7992	Minutes (4) <p>Draft minutes of the Parish Council meeting held on 17th April 2019, copies were circulated and then approved by members and authorised for signature by the chair.</p> <p>KBC – Kettering Borough Council</p>	Actions

	<p>NCC – Northamptonshire County Council BPC – Broughton Parish Council</p> <p><i>This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.</i></p>	
19/7993	<p>Public right to speak (5)</p> <p>One member of the public, Mr. Richard Dobson received a letter from KBC on the request from BPC asking for the vegetation from his property be cut back as it was compromising street light no1 by the Nik Nak/23 High Street. The work had now been completed and he explained that he usually cuts back in March and avoids times where natural wildlife and birds are nesting. Mr. Dobson asked if BPC could contact him directly in future as a more friendly way to conduct business and members agreed whole heartedly.</p> <p>Mr. Dobson asked if a street name for the Nik Nak could be erected as its not widely known. Members were not sure if it was an official name or just a nick name used by generations of villagers. Mr. Dobson will look at the deeds of his property and if the Nik Nak is referred to in the document, members agreed that it could justify a street sign.</p> <p>Mr. Dobson also asked about the Broughton news as he hadn't received the last couple. Members assured him that it is still in production and they will make sure he receives the next copy. The contents for the latest edition are on the agenda tonight to be discussed.</p> <p>Broughton news will also be available on the new website when it is up and running and members assured Mr. Dobson that paper copies will also continue. Mr. Dobson was gracious for the continued work BPC carries out and Members duly thanked him for taking the time to attend the meeting tonight to discuss these matters in such a positive way.</p>	Actions
19/7994	<p>Reports of Local County and Borough Councillor's (6)</p> <p>There were no County or Borough Councillors in attendance tonight</p>	Actions
19/7995	<p>Matters arising from the minutes (7)</p> <p><u>Matters arising from November Minutes</u></p> <p>18/7893 General Interest Items</p> <p>It was noted that the Old Memorial site is looking rather shabby lately. Cllr Scouse met with KBC in March and it was agreed it will be added to the winter works list. Works will include: Repair wall, removing slabbed internal pathway, re-soil and seed, plant up with spring bulbs and up to 4 small trees (depending on space)</p>	Actions

<p>The work will be in keeping with a memorial garden. ONGOING</p> <p>19/7892 Cllr Baxter reported that the light in Bakehouse Lane had been removed years ago. The unlit area is a trip hazard due to uneven surface. Spoke on phone 15.04.19 – KBC advises against solar lighting as during the winter nights, they do not charge enough and usually only emit a small amount of light. UPDATE: Emailed 24.04.19. Members think the services are still there or change other lights for LED which will omit more light. Suggest site meeting. Brendon Coleman KBC has responded and is looking into this now.</p> <p>18/7874 Christmas lights (Chair asked Clerk when corresponding with KBC to remind them of their promise now the warmer weather is here) The lights on the tree were very lopsided. KBC have responded to say they will attend the tree when the better weather comes. They were unable to gain access to the park side due to weather conditions and the stability of the picker. ONGOING</p> <p><u>Matters arising from December Minutes</u></p> <p>18/7910 General Interest items Vegetation at 23 High Street is now totally obscuring the light. KBC has agreed to write to resident and ask to cut back. RESOLVED</p> <p>Street light on Podmore Park no 4 (opp 25 Donaldson Avenue) is out and full of water. KBC have raised jobs for both. Chased 15.03.18. A notice has been put on the streetlight to let residents know it has been reported and is in hand. 15.04.19 Spoke to Michael Chester 15/04/19. He has had trouble with EON but confirmed Donaldson Avenue will be done this week and is chasing Bentham Close. UPDATE: Brendon Coleman KBC is looking into this now.</p> <p><u>Matters arising from February Minutes</u></p> <p><u>19/7941</u> ONGOING see 19/7985 April</p> <p><u>Matters arising from March minutes</u></p> <p>19/7986 General Interest Items Cllr Baxter bought up that he has received a resident complaint about the footpath (GD15) adjacent to Crane Close. Aggregate has washed away exposing large tree roots growing up into the footpath which are now dangerous. Reported Ref 1605367</p> <p><u>Matters arising from April minutes</u></p>	<p>in Oct 19</p> <p>Clerk to send email</p>
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19/7973 Reports of Local County and Borough Councillor's

Cllr Hakewill reported the decision from the Secretary of State on the change to Unitary was going to be made either before or after Easter.

The Secretary of State's announced his decision to move forward with the creation of unitary councils for North and West Northamptonshire, but with effect from April 2021 rather than 2020, as originally proposed.

Although the government still have to embed these changes in a structural change order which has to receive parliamentary consent, we now understand that the following is intended in relation to elections to the new authority and to all town and parish councils.

Existing District Councillor's will remain in role until April 2021, so for a further year than currently, and for two years longer than the normal term of four years.

In May 2020, there will be elections to the shadow councils and these elected Councillor's will then transition in May 2021 to the new councils. They will serve four years as Councillor's on the new authority until 2025, as well as the year in shadow form from 2020-21.

Parish and Town Council elections will take place in May 2020 and those Councillor's elected will serve until 2025 (5 year term rather than a 4 year term).

2025 will return to a 4 year term.

19/7985 Old Willows Site

3 spacious cabin/chalets units have turned up and do not seem to be occupied at the moment. There are currently 9 or 10 units there now and in total 26 caravans. This exceeds the original planning application. KBC reported back in February to say Enforcement would take place soon but has not happened as of yet. This causes deep concern on how environmentally safe the site is now. These concerns are also highlighting if anyone is monitoring the mains sewage and main water facilities. The wash room was taken away when there were fewer caravans but now obviously there are more. This was highlighted to KBC after a meeting in February when BPC raised concerns after human excrement found behind the hedge opposite Rob Price Motors and other reports of similar incidents were noted at Butts Lane, the corner of Donaldson Avenue and a report of toilet paper with excrement on, strewn across the Village Hall Playing Fields and KBC reported in March that enforcement would take place soon.

ONGOING: Clerk reported to Environmental Health and Chair chased Peter Chapman KBC. Update: Please see May 19/8005

19/7986 General interest items

The owner of the oldest reputed remaining cottage in Broughton has sadly now died and the property will be put up for sale. **UPDATE: The Land has been**

Clerk to chase for an acknowledgement from KBC Environmental Health

	<p>split and there is no access to the property. There may be a covenant that the property cannot be demolished.</p> <p>Cllr Wyeth reported that there is an area of overgrown trees and shrubbery obstructing and growing over the footpath in Hutchinson/Glebe Avenue. RESOLVED</p> <p>Cllr Wade noted that there is a sink hole in Baker Avenue on the footpath which is hazardous and getting bigger. RESOLVED</p> <p>Cllr Scouse commented on the new build opposite The Red Lion being an eyesore while waiting for works to recommence. UPDATE Excavation has started again and BPC noted that planning regs stipulate that works must commence within 3 years</p>	
19/7996	<p>Appointments to outside bodies and committees (8)</p> <p>It was agreed that current arrangements should roll forward and, accordingly, there should be no change to the County Matters committee, nor to the Broughton Charities or Rural Forum. In respect of the Village Hall Committee, representation would continue to be undertaken by Cllr Mrs. West, and the District Matters committee would comprise of Cllr's Baxter, Rose and Shrive.</p>	Actions
19/7997	<p>Correspondence (9)</p> <p>The following correspondence were put into circulation:</p> <ul style="list-style-type: none"> • Bank account interest rates from Nationwide <p>Members approved the membership and subscription to SLCC for the clerks use.</p>	<p>Actions</p> <p>Clerk to calculate membership fee on salary</p>
19/7998	<p>Reports of Members attending meetings or other bodies (10)</p> <p>Cllr's Scouse and Bull attended a meeting with Great Cransley PC and offered advice on their experience collating the BPC Neighbourhood Plan.</p>	Actions
19/7999	<p>Policing (11)</p> <p>Sgt R. Offord was in attendance tonight as he was in Broughton today attending an incident reported by vigilant members of the public.</p> <p>He reported that criminal activity spiked last month but has since gone back down.</p>	Actions

	<p>Vehicle thefts and Anti-Social Behaviour is down but still there.</p> <p>Lorry vehicle thefts on the A14: The Lorry Depot is now open, and it is hoped that there will be a decrease in this crime. There is a meeting with Highways England and Daventry Officers on 23rd May where there is a purpose to apply for funding for fencing and extra security in laybys.</p> <p>In April, there were 6 reported crimes.</p> <p>Broughton Pedestrian Crossing/High Street: there have been repeated concerns by residents about dangerous parking and as a result, the police have increased patrols. The traffic warden has also been deployed. The problem seems to be mainly in the evenings and every person who has received a ticket as a result of the recent patrols have been residents of Broughton.</p> <p>The other problem is the lorry carrying out its deliveries to the Co-Op and parking inappropriately. Cllr Baxter mentioned that the lorries used to be able to park in the layby until it was reduced and if the layby has cars parked in it, the options for parking the lorry at time of delivery is greatly reduced. Sgt Offord witnessed today that the lorry was able to park in the layby as there were no cars parked in it at time and did so. Police are working with the Co-Op on finding a solution.</p> <p>Cllr Bull suggested that it maybe best to work with the depot instead. Members agreed that they do not want parking of the lorry for vital deliveries to become an issue for the Co-Op because of it is a value to the village. If the depot could instruct the designated delivery lorry on the day to park either in the layby or below as the road is wider there, instead of above the layby where the road is narrower that could be a part of the solution. It was noted that for the delivery driver to deliver goods, it is much easier to deliver the goods downhill rather than uphill. Sgt Offord confirmed he is in correspondence with the depot as well.</p> <p>In response to the recent armed robbery at the Co-Op, Sgt Offord was pleased to report after a team effort with response officers and CID, 4 people have now been charged.</p> <p>Broughton Street Watch Report – April 2019 was circulated. The Main Issues in Broughton this month were: Illegal parking, Speeding, Criminal Damage and Arson</p> <p><i>Residents are requested to report all non urgent crime and anti social behaviour to the police by either calling 101 or filling an online form www.northants.police.uk/webform/online-crime-reporting</i> <i>For emergencies or serious crime, call 999 immediately</i></p>	
19/8000	<p>Broughton News (12)</p> <p>Cllr Shrive to include Dogs on leads where cattle are residing, Countryside Code, Grit bins reimbursement through precept and how residents can report maintenance issues in Broughton to KBC through Street Doctor</p>	<p>Actions</p> <p>Deadline end of June for</p>

	<p>Cllr Bull to include updates on how the adopted Neighbourhood Plan is now in place and being actively used for Planning applications.</p> <p>Cllr Robson to include Street Watch and helpful hints for collating information to identify suspicious people and activities and good neighbourhood activities could help. reduce crime.</p> <p>How residents can report maintenance issues to KBC/NCC.</p>	<p>members to submit articles. Cllr's Shrive, Bull, Robson</p>
19/8001	<p>Insurance Renewal (13)</p> <p>Email correspondence received from Came and Company insurance brokers, provided quotations for renewal of the Parish Council's insurance cover, due 1st June 2019. It was noted that as a result of last year's decision to procure for a 3 year discounted long-term agreement with AXA, it has paid off for a cheaper renewal this year. It was agreed to sign cheque no 101880 for £757.95 and renew.</p>	<p>Actions</p>
19/8002	<p>Hire agreement with Village Hall (14)</p> <p>Email correspondence from the Village Hall informed BPC of an increase in its hourly rate hire charges for the main hall going up from £7 to £7.50, Storage unit rental charges and football pitch hire charges will also increase but there will be no increase to the hourly charge for the hire of the Meachem Room in the 2019/20 financial year, or to the weekend rates for the hire of the main hall with effect from 1st May 2019 .</p> <p>In preparation for this, the clerk was asked to check whether BPC would like to continue with the current direct debit arrangement for the 2019/20 financial year for BPC hire agreement for 2019/20 which will be received with Mays invoice. It was then noted after inspection of April's invoice that BPC are already being charged over the rate advertised on the notice board of the Village Hall 1st May 2019.</p>	<p>Actions</p> <p>Clerk to discuss this matter with the village hall and arrange a refund of maybe up to 2 years</p>
19/8003	<p><u>Development Control (15)</u></p> <p><i>Members were reminded to refer to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning applications for consideration.</i></p> <p style="text-align: center;"><u>Planning applications for consideration</u></p> <p>KET/2019/0216 Mr & Mrs Chester 12 Silver Street Full – Single storey rear extension No comment</p> <p style="text-align: center;"><u>Planning Decisions</u></p>	<p>Actions</p>

	None																			
19/8004	<p>Finance (16)</p> <p>May statement - Savings £11,463.66 May statement - Community £31,210.33</p> <p>Credits to Community account</p> <table border="1"> <tr> <td>Precept payment</td> <td>£14,000.00</td> </tr> </table> <p>Cheques issued from Community account 15th May 2019</p> <table border="1"> <tr> <td>Zen internet DD</td> <td>5.99</td> </tr> <tr> <td>BRT PF & VH Ass SO</td> <td>10.20</td> </tr> <tr> <td>M. Baines 876</td> <td>300.00</td> </tr> <tr> <td>A. McDaid wages 877</td> <td>215.76</td> </tr> <tr> <td>A. McDaid 878</td> <td>22.00</td> </tr> <tr> <td>HMRC income tax 879</td> <td>54.00</td> </tr> <tr> <td>Came & Company (insurance) 880</td> <td>757.95</td> </tr> <tr> <td>O. Wyeth (Youth forum) 881</td> <td>16.03</td> </tr> </table> <p>Membership confirmed for NACRE and certificate issued.</p> <p>Members agreed that Cllr West is to ask Tim Durdin if he could contact Tino to do an internal audit for BPC in preparation for the Annual Governance and Annual Report 18/19. (AGAR)</p>	Precept payment	£14,000.00	Zen internet DD	5.99	BRT PF & VH Ass SO	10.20	M. Baines 876	300.00	A. McDaid wages 877	215.76	A. McDaid 878	22.00	HMRC income tax 879	54.00	Came & Company (insurance) 880	757.95	O. Wyeth (Youth forum) 881	16.03	<p>Actions</p> <p>Clerk to chase Cllr West or ask Tim</p>
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19/8005	<p>Old Willows Site (17)</p> <p>There are now in total of 8 caravans and 1 tourer. 1 chalet has been moved so it now sits 90% to the A43, the other 2 have been moved but still not in their final position and do not look occupied yet.</p> <p>It was agreed, although the caravans are not in their rightful position yet, BPC will keep a watchful brief on proceedings.</p> <p>A reminder that the continuation of the fence and hardcore are still ongoing and members felt that unless KBC actually visit the site and carry out the enforcement which they stated they would do in March, (March 19/7941) BPC will not be satisfied despite KBC previously assuming they were.</p> <p>There have been a lot of reported incidents that have occurred over the years either from or relating to this site and the surrounding area has suffered as a consequence.</p> <p>Deep concerns remain about the environmental issues surrounding the sanitation of the site and the health and wellbeing of current and potential</p>	<p>Actions</p> <p>Clerk to ask for a response or at very least an acknowledgement from Environmental health to BPC communications</p>																		

	residents.	
19/8006	<p>Exercise of Public Rights (18) BPC annual accounts for 2018/19 will be available for public view from 20th June – 29th July 2019. To view, please contact the clerk. broughtonparishclerk@gmail.com</p>	Chair to display on the notice boards in June. Accounts to be audited before 31 st May
19/8007	<p>Traffic Calming (19) Further discussions were held after NCC Highways replied to the Chair's subsequent email queries after last month's meeting.</p>	
19/8008	<p>General interest items (20) The recent closure of The Red Lion was discussed briefly and will be put on June's Agenda. In the meantime, members were asked to read up on the Assets of Community Value legislation. https://www.kettering.gov.uk/info/20048/communityandliving/12221/assetsofcommunityvalue Cllr Shrive commented on how the Pocket Park is looking really good since the maintenance contract between BPC and M. Baines commenced.</p>	Actions
19/8009	<p>Date of next meeting (21) Wednesday 19th June 2019</p>	
19/8010	<p>Any other matters that the Chair considers to be urgent (22) No further matters were raised and the meeting was closed at 8.50pm</p>	Actions

Signed:

Dated: