

# BROUGHTON PARISH COUNCIL.

**Chairman:** Cllr P.A. Scouse.

**Parish Clerk:** Alison McDaid.

**Email:** [broughtonparishclerk@gmail.com](mailto:broughtonparishclerk@gmail.com)

**Phone:** 07379 132 788.

**Website:** [broughtonpc.co.uk](http://broughtonpc.co.uk).

## Minutes of the meeting of Broughton Parish Council held Wednesday 18<sup>th</sup> November 2020

<https://us02web.zoom.us/j/83162776223?pwd=S0xIZFFIT3ZNSDZ5emxMYWMvR09Kdz09>

Meeting ID: 831 6277 6223, Passcode: 987116

### Councillors Present:

Cllr P. Scouse.

Cllr R. Shrive.

Cllr H. Bull.

Cllr I. Robson.

Cllr M. Rose.

Cllr J. Chester.

### County/Borough Councillor present:

Cllr J. Hakewill

Cllr C. Smith - Haynes

### 19/9176. Apologies. (1)

Cllr R. Baxter – does not wish to attend remote meetings.

Cllr O. Wyeth – Covid-19

### 19/9177. Declarations of Interest. (2)

No declarations were made.

### 19/9178. Minutes. (3)

Draft minutes of the Parish Council meeting held on 21<sup>st</sup> October 2020, copies were circulated, approved by members and authorised for electronic signature by the chair. **RESOLVED**

KBC – Kettering Borough Council.

NCC – Northamptonshire County Council.

BPC – Broughton Parish Council.

*This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.*

#### 19/9179. Public right to speak. (4)

Mrs Carol Taylor introduced herself to members as she is interested in joining the Parish Council. Carol has had previous correspondence with the Chair and the Clerk and explained that she has been considering joining for some time but wanted to make sure she had time to devote. Carol is also a School Governor. A Register of Interest form was sent out to her which has been filled in and is now in the post on its return.

#### 19/9180. Reports from local County and Borough Councillors. (5)

##### **Cllr Hakewill**

Cllr Hakewill shared the new logo for the new North Northants Authority.

Cllr Hakewill is on various Shadow Overview and Scrutiny committees. He shared the calendar links for the North Northants Shadow Executive Committee meetings and the NCC meetings which are currently taking place.

NCC Website which is hosting the North and West

<https://cmis.northamptonshire.gov.uk/cm5live/MeetingsCalendar.aspx>

Executive Meetings

<https://cmis.northamptonshire.gov.uk/cm5live/MeetingsCalendar/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/3669/Committee/458/SelectedTab/Documents/Default.aspx>

Cllr Hakewill is now Vice Chair on Scrutiny of the County Council (NCC) which allows him to understand their agenda on how they will finish up at midnight on the 31<sup>st</sup> March 2021 in relation to its balances and outstanding commitments so the public should not be worse off when the new authority takes up position. The 2017/18 and 2018/19 County Councils accounts have yet to be signed off by the auditors.

The Children's Trust which is run independently outside of NCC by the Department of Education which commenced on the 2<sup>nd</sup> November. Their responsibility includes looking after the cared for children. The Trust is an independent company. Where residents come into contact with items such as school places, appeals and home to school transport, there is a sub division which will concentrate on these items and will be left with the North and West Councils.

Cllr Hakewill is also on the Task and Finish group for Climate change for the North. There are roughly about 6 meetings and the meetings are closed.

##### **Cllr Smith-Haynes**

The Children's Trust as Cllr Hakewill has mentioned, is now up and running.

There has been questioning over Scrutiny in regards to how much influence or opportunity will they have to be involved in the Children's Trust - the answer was very little as it is independent.

With regards to the Unitary Authority, Equalities is now finished and has now been sent off.

Civic Functions were questioned on whether or not it would be prudent to invest in robes, or have a Chairman for the Town Council.

The County Council's functions have now been wound down as the Shadow Authority picks up.

**19/9181. Matters arising from the minutes. (6)**

**Matters arising from 15<sup>th</sup> July 2020 minutes**

**19/9135. General interest items. (15)**

Cllr Baxter asked the clerk to report the continuous ivy growing up the wall of the High Street recreation ground and once cleared, treat with weed killer. **Action: Clerk to report. Web reference number is 190149 14/09/2020 Partly resolved but not finished yet near the village map. Update: Stems have not been cut at the base of the wall and ivy still looks healthy. Action: to chase. Update: 18/11/2020, Chased but not the season now so will put back on the agenda for March 2021 if it does not get rectified before.**

**Matters arising from 21<sup>st</sup> October 2020 minutes**

**19/9166. Broughton News. (9)**

Members agreed that it was time to resume quarterly paper issues to residents. Cllr Shrive will construct and its hoped to be with residents before Christmas. Members agreed to deliver. **ACTION: Cllr Scouse to write pieces on Pocket Park and vacancy and Cllr Bull on Unitary then send over to Cllr Shrive. Update 18/11/2020: It has been compiled but with the second lockdown, it was deemed inappropriate to hand deliver. Hopefully will be delivered next month.**

**19/9168. North Northamptonshire Unitary Authority. (11)**

A discussion was held regarding gathering quotes for all the grass cutting in Broughton. BPC will probably have to adopt this service with the devolution of KBC. Members agreed to ask Castletree to provide an indication figure for these groundworks which include all the parks and inside the village signs verges. The question was asked whose jurisdiction the greens around housing estates would fall under as at the moment they come out of a different budget. **Action: Cllr Scouse to contact Castletree. RESOLVED.**

**19/9169. Report from Community and Traffic Management Sub Committee (12)**

Policing – Cllr Robson

A reminder for residents that we are now heading into the winter peak season for burglaries, so extra vigilance on locking doors etc. **Action: Clerk to put in news feed on website. RESOLVED**

**19/9170, Report from Pocket Park Sub Committee (13)**

Froglife have asked BPC to raise a purchase order for the dredging of the pond so we can secure the quote and get the contractors in. This phase of the project will be weather dependant. **RESOLVED**

**19/9172. General interest items. (16)**

A complaint was received about the hedge of 25 High St which is obstructing the footpath. The clerk has sent a letter to the occupier requesting the hedge to be cut back to the boundary of the property. The resident has so far declined to do so.

Cllr Shrive suggested that as Yeoman House is deteriorating rapidly, some intervention needs to happen as it is a listed building. Cllr Rose has previously contacted KBC but they were not interested unless a danger to the public arose. **Action: Write to Conservation Officer to express concerns, also raise post office concerns or maybe English Heritage. Update: 18/11/2020. Sent photos to Sarah Barnwell and cc'd Cliff Moreton re Yeoman House. Sarah to check if they will go straight to Enforcement action as BPC had already sent a letter.**

A resident asked if the bridleway by the Pocket Park that runs up to Pychley "Butts Lane" could have a name plaque as historical. **Action: Clerk to investigate and ask county records for any history. Update 18/11/2020: Clerk contacted Northamptonshire Archives and submitted a request form. Ref: AR273049233**

Cllr Baxter asked the clerk to report that a member of the public had recently seen sewage coming from the drain adjacent to the dog bin at the bottom of the high street park during heavy rain. Members agreed there is a problem there. **Action: Clerk to report. Update 18/11/2020: Clerk reported via FixMyStreet ref: 2392409. Update: NCC have now passed this onto Anglian Water. Ref: 58197054. Tel: 03457 145 145**

#### 19/9182. Reports from members attending meetings of other bodies. (7)

Cllr's Scouse, Shrive, Rose and Baxter represented BPC by laying a wreath at the war memorial for Remembrance Day. They were filmed by Rev. Nicki Hobbs in advance and was included in the YouTube/Facebook service which was broadcast on the day. Members agreed the whole program was put together very well.

Cllr Scouse attended a webinar, Effective Comms and Engagement in a Post-Lockdown World on Tuesday organised by NCALC. It was mostly about social media but some good ideas came out on general strategy of how to communicate with the village. Members agreed it would help especially with the Unitary Authority coming into force to be able to keep the residents updated. **Action: Clerk to send members the link and handouts.**

#### 19/9183. North Northamptonshire Unitary Authority. (8)

**The website now has a page dedicated to the Unitary Authority. All relevant information will now be placed there for residents to read.**

Cllr Scouse approached Castletree in regards to a ball park figure to cut the grass around the village in the future before BPC have to make the budget for 2022/23. He has asked for an audit of the areas BPC would be responsible for and will give a recommendation on how many cuts per year they would need.

Cllr Scouse has also approached the Village Hall as KBC currently cut the field. A discussion followed to whether the Village Hall would take ownership after KBC has disbanded and the Unitary Authority comes into force as it is currently an asset of KBC.

Also, for discussion was the playing field in the High Street and whose ownership did it come under pre 1974 before KBC came into operation. Cllr Hakewill reminded members to be mindful of the possible double taxation that could occur for Kettering residents. **Action: Cllr Hakewill to chase Lisa Hyde regarding double taxation which was discussed at the Rural Forum before it was disbanded and to have the final minutes signed off.**

#### 19/9184. Report from Community and Traffic Management Sub Committee (9)

Policing – Cllr Robson

Three vans were broken into overnight on 2<sup>nd</sup> November. An article was shared via Facebook regarding property marking kits that were purchased by another Parish Council. Some residents expressed an interest in the thread. Cllr Robson contacted the police to see if they could provide any such items for residents as their normal workshop events have not been able to go ahead this year. They would only be able to help with bicycle marking kits. A discussion ensued as to if BPC would be able to afford to purchase such items for all the residents as they would have to precept for it or would it be better to encourage and provide information to residents where they could purchase their own kits. Members agreed that a poll should be set up to gauge level of interest and post on the parish's Facebook page, Broughton Live.

Traffic Management

Cllr Shrive reported the SID has now been moved into its new position at the top of Wellingborough Road. A discussion ensued as to where it will be moved to next as there has been a request to place it in the middle of Kettering Road and the site in Northampton Road where the resident didn't object is not best suited. **Action: Cllr Scouse to obtain post numbers and clerk to sort license and contact resident opposite.**

There is no news yet regarding the traffic calming project but there is some roadworks going on at the top of Kettering Road which will be ongoing for the next two weeks.

Community

The community fridge project which is located at the Village Hall is halfway through being set up. The ethos is to reduce food waste and Emily, the project manager, has been in contact with supermarkets who will provide surplus food. There is a Go Fund We page and an Amazon wish list for the project. Cllr Shrive has volunteered to help on Fridays and BPC have offered assistance if needed.

#### 19/9185. Report from Pocket Park Management Sub Committee (10)

The clerk contacted KBC on 28<sup>th</sup> October to release the grant that was awarded to BPC earlier in the year.

Cllr Scouse has been in touch with Castletree and they are meeting with Froglife this week to have an onsite inspection together and take instruction on which trees need to be removed and thinned out. The work is scheduled for January, weather permitting. All tree wood will be kept on site to build habitat for the wildlife.

### 19/9186. Report from Planning Sub Committee. (11)

*The Committee referred to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning Applications for consideration.*

#### Planning Applications for consideration.

None

#### Planning Decisions.

None

Cllr Shrive reported the following correspondence from James Wilson

- We have not missed the Gypsy & Traveller's Accommodation Assessment (GTAA) boat, Simon is dealing with this but not at that stage yet
- There are open enforcements on the top of Northampton road that are not being enforced at the moment, but they would enforce should anything further change on site.
- Still keep sending updates on both ends of the site please.
- There is a base report from the consultant/case officer circulating at KBC, but we can't have any info at this time.
- To keep in line with all other GT site applications, if a refusal is recommended James feels that for completeness the application would still go to committee even though it need not.
- Still nothing from NCC but they don't mind as if it was to recommended it would have to be a condition anyway.
- No committee before January.

### 19/9187. Local Development outcomes against Neighbourhood Plan's expectations. (12)

Cllr Bull reported the monitoring has now been completed. A question was asked about the application of two dwellings at Broughton Grange.

### 19/9188. Phone Box. (13)

Lockdown has postponed plans to paint the phone box. Cllr Scouse will resume asap, weather permitting.

### 19/9189. Precept – budget for unitary. (14)

The Finance sub committee met to look at the ongoing provisional budget for unitary and presented the findings to the members.

It was resolved to add an additional £3739.23 from unallocated funds to the Pocket Park project.

Project earmarked funds up to today are now:

<b>Project</b>	<b>Earmarked</b>
Pocket Park	£9,089.23
Playground	£300.00
Grit Bins	£100.00
High Street	£3500.00
Unitary	£7000.00

BT phone Box	50.00
Elections	£600.00
Training	£600.00
	£21,239.23

It was resolved that a precept of £14,000.00 will be put forward in January which is the same amount as the last 3 years.

**19/9190. Report from Finance Committee. (15)**

**November 2020 statements**

**Savings - £1.41**

**Nationwide 125-day saver - £16,065.21**

**Community - £27,890.90**

**Credits to Community account**

--	--	--

**Cheques issued from Community account 18<sup>th</sup> November 2020.**

Payee	Cheque number	Amount £
<b>A. McDaid wages - mth 8</b>	<b>Bank transfer</b>	<b>£392.05</b>
<b>HMRC income tax</b>	<b>Bank transfer</b>	<b>£97.80</b>
<b>A. McDaid home working, phone and internet, Zoom</b> HW - £12, Phone - £10.35 plus £1, Zoom - £14.39.	<b>Bank transfer</b>	<b>£38.74</b>
<b>BRT PF &amp; VH Association</b>	<b>Standing order</b>	<b>£7.79</b>

The Clerk has not had a pay review since joining BPC so it is proposed to escalate her from LC1, SCP15 to LC1 SCP16 with immediate effect. The Clerks hours were also looked at and it is apparent that 6 hours per week is not enough for the workload so it is also proposed to put the work hours up to 8 hours per week. All Members were in agreement for her new pay-scale to be backdated to October 2020 and subsequently any back pay from April 2020 to Sept on SCP15 as she was on the wrong hourly rate. The new hours to start from November 2020. **RESOLVED**

April – Sept @SCP15 = £43.68. back pay. £7.28 x 6

Oct @ SCP16, 6 hours = £13.52

Nov @SCP16, 8 hours =£432.65

Total =£489.85

**19/9191. General interest items. (16)**

Cllr Bull raised Cransley Hill (from the dip up to Broughton) needs some maintenance work.

Members agreed that when the lockdown has ended and weather permitting, they will meet up one afternoon to tackle the verge which is overlapping onto the pavement.

The village signs are also looking very dirty so again, members will meet up and clean.

Cllr Shrive reported that the SID is still working with the new trigger threshold in place. A conversation was had regarding back plates but it was deemed BPC have enough. The SID will be moved when the license for the new posts come back.

**19/9192. Date of next meeting. (17)**

The next meeting will be held Wednesday 16th December 2020 at 7pm.

**19/9193. Any other matters that the Chair considers to be urgent. (18)**

No other matters were considered and the meeting was closed at 8:30pm.

**Signed:** *P A Scouse*

**Dated:** 17/12/20