

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

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Minutes of the meeting of Broughton Parish Council held

Wednesday 22nd April 2020, 7.00 pm online via Zoom.

<https://us04web.zoom.us/j/857891676?pwd=aSs3Zkk1bW5sa0hHbkICeVhGNmlxUT09>

Meeting ID: 857 891 676

Password: 7dP2Sp

Councillors Present:

Cllr P. Scouse (Chair).

Cllr R. Shrive.

Cllr H. Bull.

Cllr I. Robson

Cllr M. Rose.

Cllr J, Chester

County/Borough Councillor present:

Cllr J. Hakewill.

19/9071. Apologies. (1)

Cllr S West, Cllr R. Baxter

19/9072. Declarations of Interest. (2)

Cllr Scouse declared an interest in the planning application for Crane Close, so did not take part in discussions.

19/9073. Minutes. (3)

Draft minutes of the Parish Council meeting held on 20th March 2020, copies were circulated and then approved by members and authorised for electronic signature by the chair.

KBC – Kettering Borough Council.

NCC – Northamptonshire County Council.

BPC – Broughton Parish Council.

This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.

19/9074. Public right to speak. (4)

Clive Gresham updated BPC with various tasks the Village Hall Association had completed and what is ongoing.

Covid – 19

The decision was taken on 21st March to close the Village Hall in line with Government recommendations with constant reviews being taken at the end of April and then rolled forward each month. Current thinking at this time will be closure until at least mid-June.

All hirers were informed and refunded.

The Hall does remain open to the Broughton Under 5's, who are providing spaces for the children of key workers. Broughton Under 5's and the Village Hall are both running at a loss at the moment so BPC decided to continue with their monthly standing order each month despite not using the hall to support the valued community service at this time.

In terms of future finances, the Village Hall Association have been in receipt of the Rural local Government grant scheme under the Covid-19 and awarded £10k to cover ongoing costs.

This grant should see the Village Hall Association through this period and leave funds in a reasonable state.

There were several maintenance and refurbishment projects ongoing and have now been put on hold. The skate ramp – had a contractor on site and were in discussion with the supplier of the ramp. As soon as the supplier reopens, work will resume. The S106 monies were received for the project. Others projects including the new entrance to the hall cannot be carried out while the Under 5's are there, so will have to wait for the summer.

Football pitches

The Village Hall Association entered into conversations with Kettering Football Club last year when they were approached to make better use of the football pitches by hiring them out for their women and youth teams after their current main site, are now only on a 6-month lease. For the Northampton FA and the Club, this does not give them any tenure in terms of season long commitments.

The Village Hall Association realised that if Kettering Football Club entered discussions with KBC directly, the Village Hall Association could potentially lose management of the pitches.

The Village Hall Association would like to extend the current lease on the football pitches but not the whole site and enter into a 10-year commitment with Kettering Football Club. The site would still remain a green space with public access. The Village Hall Association would continue to manage and collect payment from hirers and KBC will continue to be responsible and maintain the rest of the site including the skate ramp and MUGA. These have been the discussions so far and these arrangements would satisfy Northampton FA.

As BPC are the management trustee holders of the lease, BPC will need to be involved with any discussions further down the line.

Over the last couple of years, the pitches have lost revenue because they have been waterlogged, the drainage is particularly poor and the pitches have not been looked over that well previously and income has been unable to be utilized. KBC say this is unlikely to change due to budgets.

The Village Hall Association along with Kettering Football Club will maintain and develop the pitches by accessing various grant schemes to take control of the site.

This would become another element of sustainability for the Village Hall to generate that income.

Q: Would that exclude everyone else from using the pitches?

A: No, up until recently Broughton Old Boys and Rising Sun had used the pitches along with another team but last year the Rising Sun folded which has left in a loss of revenue. This new arrangement would allow Kettering Football Club and other hirers to utilize the pitches.

Cllr Jim Hakewill offered to help with negotiations when Unitary Authority comes in.

Grant

The Village Hall Association were disappointed with the decision from BPC not to financially support the latest improvements to the Village Hall access. It was noted that this was for the third year.

The money that gets raised from the Village Show each year goes back into the hall and the money held by the committee is used to obtain match funding for various grant applied for. An example of this was when the £20k storage units project was critical for the village hall, only £5k was grant money obtained. If the Parish Council were able to support financially, this gives a lot of weight to other grants being obtained.

BPC have also had projects ongoing they were budgeting for so was unable to help the village hall at the same time. BPC asked the Village Hall Association to request money prior to budgeting taking place in October of each year.

All agreed to keep communications open between the Village Hall Association and BPC so both have a better understanding of critical projects supporting locals being worked on by both committees.

Report from Cllr Jim Hakewill - unitary authority.

Waiting the Local plan to be signed off.

Rural Forum has been cancelled until further notice.

Budgets for NCC are set

Volunteering is working really well.

Covid-19 response remains top priority for the county council, work is continuing on the Future Northants programme to set up two new councils for April 2021.

All are working together and with officers and volunteers to support our communities during these extraordinary times and the commitment are hugely appreciated.

Unitary plans remain in place to the original timescales but now with new legislation by the government that affects what will happen between now and April 2021.

The elections planned for May 2020 have been cancelled and the government has now passed legislation that will enable the unitaries to be formed without hampering our response to Covid-19.

The Ministry of Housing Communities and Local Government (MHCLG) has now set out these changes as follows:

- North and West Northamptonshire Shadow Councils will still be set up this May
- Regulations will come into effect 21 days from now on 8 May in time for the start of the formation of the shadow authorities on 11 May.
- Instead of being made up of newly elected councillors, they will combine the membership of the existing district, borough and county councils
- Existing councillors will sit on the shadow authorities until 1 April 2021
- Elections to the new unitary councils will take place 6 May 2021
- Shadow North Northamptonshire Council will have 152 members
- Shadow West Northamptonshire Council will have 134 members
- Cllr Russell Roberts (Kettering BC), Chair of the Leaders' Oversight Board, will be the Leader for the Shadow North Northamptonshire Council with Cllr Martin Griffiths (Wellingborough), the Chair of the North Joint Committee, as Deputy Leader
- Cllr Ian McCord (South Northants), Deputy Chair of the Leaders' Oversight Board, will be the Leader for the Shadow West Northamptonshire Council with Cllr Jonathan Nunn (Northampton Borough), the Chair of the West Joint Committee, as Deputy Leader

Dates for the first meetings of the two shadow councils have yet to be confirmed and they will both be held virtually, with opportunities for the public to take part. Dates and details will be posted on futurenorthantsnorth.org and futurenorthantswest.org websites.

Executive committees for each shadow council will also be established:

- These will be made up of two representatives from each of the current councils, consisting of the Leader plus another Councillor.
- The North Northamptonshire Council shadow executive will have 10 members
- The West Northamptonshire Council shadow executive will have 8 members
- As Leader of NCC, I will sit on the West shadow executive as my division is in the West alongside Cllr Lizzy Bowen as Deputy Leader.

Two Cabinet members from NCC will join the North Northamptonshire Council Shadow Executive – Cllr Jason Smithers and Cllr Wendy Brackenbury.

Many resources from across the county have been drafted in to assist with the Covid-19 response and some of those recruited to the Future Northants Team have been reassigned to this work.

As a result of this, the scope of the Future Northants Programme will be reviewed to decide what needs to and can be delivered for 1 April 2021. 33.55

19/9075. Matters arising from the minutes. (5)

Matters arising from March 2019 minutes.

19/7986. General Interest Items.

Cllr Baxter raised that he has received a resident complaint about the footpath (GD15) adjacent to Crane Close. Aggregate has washed away exposing large tree roots growing up into the footpath which are now dangerous.

Ref 1787040. State changed to in progress.

Update: 20/03/2020. No change to status. ONGOING

Matters arising from September minutes.

19/8066. General Interest Items.

Cllr Shrive has been working on the replacement of the village map. A DWG/CAD drawing is required as previous map sourced was not suitable. Andrew Needham from KBC who sourced the maps for the Neighbourhood plan, is now helping with this matter. The casing was covered in moss but has now been cleaned.

Update: The DWG drawing should be with Andrew in the next 2 weeks but he will have to seek permission to send over to BPC and if not, he will do his own drawing. ONGOING

Matters arising from January 2020 minutes.

19/9028. Old Willows.

A long section of the fence and hedge along the field boundary at the end of the site has been removed and a JCB has excavated the ground into the field and beyond the original end fence line. Two trees have also been cut down and works are continuing daily.

This now equals 2 encroachments, one into the field and the other adjacent to the A43.

Update: KBC will follow up with NCC to see who owns the land which is being encroached on. 12/03/2020. Emailed KBC on for update on ownership of land and if enforcement action will take place on conformity KET/2017/0980. ONGOING

19/9031. General interest items.

The Clerk was asked to contact KBC regarding the bench at the Bridleway opposite the village hall as the back is broken after a tree fell on it and asked for it to be replaced if possible, with a composite one or if not, a wooden one situated in a nearby spot. **Clerk reported to KBC 02/01/2020.**

Action Clerk to chase.

Update: emailed KBC 02/03/2020. ONGOING

Cllr Baxter has reported the footpath at the Redrow side of Cransley Hill near the bridge where the soil has washed away down the side of the bank onto the path making the footpath very narrow and slippery. **Clerk reported to KBC. Ref: 1950649.**

Update: 17/03/2020 Status: In progress. ONGOING

Cllr Shrive raised the problem of parking by the shop near the war memorial in Northampton Road. People are parking their vehicles on the verge and churning up the grass which is making the area look very messy. This will be a problem when KBC come to cut the grass as they will not be able to access the area fully. **Clerk to contact KBC and asked for some small posts to be installed.**

Action Clerk to chase.

Update: emailed KBC 02/03/2020. No reply yet.

Matters arising from February minutes

19/9044. Traffic Calming.

Please refer to 19/9041 for notes from meeting on possible locations which could be used for SIDs and ANPR cameras around the village.

Clerk confirmed there is still no news from NCC Highways regarding the design work for the high street and proposed chicanes. **ONGOING.**

19/9048. General Interest Items.

Cllr Baxter commented on the overgrown hedge in the High Street outside Yeoman House.

Action: Clerk to report to KBC conservation Officer as Yeoman House as it is a listed building.

Update: Emailed Parish Liaison Officer to put in contact with Conservation Officer – no reply yet. ONGOING

Matters arising from March 2020 minutes

19/9068. General interest items. (18)

Cllr Pam Wade handed in her resignation from the Parish Council with immediate effect. Members recognised her contribution to the village and wish her all the best.

Action: Clerk to inform KBC of vacancy. A Vacancy notice is now on the website advertising for Parish Councillors. **RESOLVED**

The clerk was asked to update the website with relevant factual links regarding the Covid-19 virus to include information from Gov.uk along with various local initiatives. **RESOLVED**

19/9076. Report from Community and Traffic Calming Committee. (6)

Four quotes were received from 4 different companies supplying Speed Indicator Device's, SIDs.

The clerk contacted Steve Barber on the preferred company to supply a SID for the village who replied he had no negative feedback to report.

If BPC decided to go with a main's operated SID, it could either be located in Kettering Road or Northampton Road.

Members agreed a mobile one would be more beneficial as it could be moved from one location to another. A strict rota would need to be drawn up and members all agreed to sign up to this. BPC would need to buy the lithium type battery with a spare. Members agreed that if the company could supply the above, BPC will go ahead and purchase from Messagemaker Ltd.

Action: Clerk to contact all members not present today electronically to agree to a rota and contact supplier to check batteries charge and type.

19/9077. Report from Pocket Park Committee. (7)

BPC have received three quotes for the tree works and two quotes for the pond to date. We are just awaiting a final pond quote from Froglife which we will receive when he is back to work as he has been furloughed.

Action: Defer until next month

19/9078. Report from Planning Committee. (8)

The Committee referred to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning applications for consideration.

Planning applications for consideration.

KET/2020/0224

Mr Tempest

LOCATION: 4 Crane Close, Little Cransley

PROPOSAL: Full Application: Single storey rear extension and conversion of garage to habitable accommodation

KET/2020/0229

Miss Nichols

LOCATION: 45 Wellingborough Road

PROPSAL: Single and two storey rear extension and single storey workshop/garage

KET 2020/0268 Mr Allen

LOCATION: 43 Northampton Road

PROPOSAL: Full application: Two and single storey rear extension to roof and loft conversion.

Planning Decisions.

KET/2020/0114

Mr McMullan, Coleman Build

LOCATION: 20 High Street (land adj), Broughton

PROPOSAL: Full Application: Dwelling and associated parking, with access off Bentham Close

Comment: Over intensifies area, compromises existing properties and adds additional traffic to Bentham Close. Ref: 174736. Decision date: 23/04/2020

KET/2020/0146

LOCATION: Roundabout at junction of A43 Kettering Road/Old Road, Broughton PROPOSAL:

Advertisement Application: 3 no. identical non-illuminated free-standing signs

Decision date: 28/04/2020

KET/2020/0151

LOCATION: 5 Church Street, Broughton

PROPOSAL: Non-Material Amendment: KET/2018/0255 (4 no. bungalows and renovation of existing bungalow): New access steps, gate and path through existing stone wall to Plot 4 from Church Street.

APPROVED

KET/2020/0157

Mr French

LOCATION: 26 Donaldson Avenue, Broughton

PROPOSAL: Full Application: Garage conversion to habitable accommodation

APPROVED. Please note that the decision notice does not constitute an approval under any other statutory provision and, in particular, **is not an approval under Building Regulations.**

Report from the Planning Committee

BPC Planning Committee have been working alongside local authorities for the last few months in connection to the unauthorised works that have been carried out at The Old Willows site. Please see previous months minutes for details.

Timeline for April 2020

- Last week, it became apparent that there was even more substantial works going on at the Old Willows site.
- Thursday 16th, the work was in full swing so James Wilson at KBC, was contacted by email. This was then followed up by a call from Peter Chaplin from KBC on Friday Morning.
- Friday 17th evening, it was agreed, whilst sticking to the governments self-distancing and exercise rules, a visit would be made to the field adjacent to the site by members of BPC Planning committee.
- Saturday 18th at 14:00hrs, BPC planning committee visited and photos were taken.
- Sunday 19th all the new evidence was passed on to KBC Planning department.
- Monday 20th, KBC acknowledged receipt of all the evidence and where looking into what was going on.
- Monday evening, BPC Planning committee tried to hold a video meeting but the internet had failed throughout the village, so had to revert to a conference call to discuss the next steps.
- Tuesday 21st morning. BPC Planning committee contacted J Wilson by phone and it was agreed that a site visit by KBC would be arranged hopefully for Wednesday 22nd and further evidence was passed from BPC Planning committee to KBC.
- Wednesday 22nd. KBC Enforcement team did attend site and have taken more pictures. They are now collating information.
- Wednesday 22nd 17:00 BPC issued the statement below

BROUGHTON PARISH COUNCIL STATEMENT

Broughton Parish Council have been working with the relevant local authorities for many months, including a meeting with Kettering Borough Council earlier in the year, about concerns over works being carried out at The Old Willows site, Broughton.

Over the last week, Broughton Parish Council became aware of the increased activity on the site, including the issue earlier this week regarding communication cables and Broughton Parish Council have been working hard with our colleagues at Kettering Borough Council, Northamptonshire County Council and other authorities, which have led to a visit to site today by Kettering Borough Councils enforcement team.

The information gathered during today's site visit together with previously supplied information, is being collated and Broughton Parish Council will report back to the community once we have further information.

Broughton Parish Council would like to thank residents, Kettering Borough Council, Northamptonshire County Council, Open Reach and all other involved bodies for their assistance to date.

Date: 22nd April 2020

BPC received a number of complaints from residents regarding the works and the cable being severed which resulted in multiple sites and exchanges including Corby, Great Oakley, Moulton, Kettering, Oundle, Thrapson as well as Broughton's internet connections being affected. As the cable being severed is technically un-related to the Planning Committee, they have asked Cllr Hakewill to liaise with NCC on the matter while the Planning Committee continued to focus on the planning element.

[19/9079. Report from Finance Committee. \(9\)](#)

April 2020 statements

Savings - £3.41

Nationwide - 125-day saver - £16,065.21.

Community - £19,642.33

Credits to Community account

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Cheques issued from Community account 22th April 2020.

Payee	Cheque number	Amount £
A. McDaid wages - mth 1	101927	£242.82
HMRC income tax	101928	£60.60
A. McDaid home working, phone and Zoom	101929	£36.39
BRT PF & VH Association	Standing order	£7.79

The contract on the phone expired and a new contract has been set up.

Plan details

Red 1GB data

£11 a month on a 24-month contract

BPC are now £11.63 in credit to Broughton Village Hall at the end of the year 19/20 including the use of the main hall for March's meeting.

Nationwide Saver. From Wednesday 22nd April, the interest rate will be 0.50% AER/gross p.a. (variable) payable annually down from 1.25%. The interest earned was £65.21 from Sept 2019 – March 2020.

Barclays. Clerk has now been able to register for online banking. Two other signatories will also register.

19/9080. General interest items. (10)

The metal bin liner from the dog waste bin was reported stolen to KBC. 20/04/2020. Ref: 179661

An updated statement on the unauthorised encampment at Loddington from KBC planning was received electronically along with a notification letter for Appeal.

Action: Clerk to circulate to all members and an agreed comment will be submitted.

The Data Protection and Financial Regulations policies were agreed by all and adopted at tonight's meeting. **RESOLVED**

The new Standing Orders will be deferred to next month.

All agreed the committees set up in March are working extremely well and will be continued after the lockdown is lifted.

Policing – A car was broken into on Tuesday 21st at 03.50am at Riggall Close, where items were taken. There was also interference with several vehicles in Thoday Close and Baker Avenue. Two males on foot and a 4x4 vehicle was captured on CCTV.

19/9081. Date of next meeting. (11)

Wednesday 20th May 2020.

19/9082. Any other matters that the Chair considers to be urgent. (12)

No other matters were considered and the meeting was closed at 8:15pm.

Signed:

Dated: