

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

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**Minutes of the meeting of Broughton Parish Council held
Friday 20th March 2020, 5.00 pm
at Broughton Village Hall (main hall).**

Councillors Present:

Cllr P. Scouse (Chair).

Cllr R. Shrive.

Cllr H. Bull.

Cllr R. Baxter.

Cllr M. Rose.

Cllr O. Wyeth

County/Borough Councillor present:

None.

19/9051. Apologies. (1)

Cllr I Robson, Cllr J. Chester, Cllr S West,

19/9052. Declarations of Interest. (2)

No declarations were made.

19/9053. Minutes. (3)

Draft minutes of the Parish Council meeting held on 19th February 2020, copies were circulated and then approved by members and authorised for signature by the chair.

KBC – Kettering Borough Council.

NCC – Northamptonshire County Council.

BPC – Broughton Parish Council.

This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.

19/9054. Public right to speak. (4)

The facility was not used at this meeting.

19/9055. Reports of Local County and Borough Councillor's. (5)

There were no councillors available for reports.

19/9056. Matters arising from the minutes. (6)

Matters arising from March 2019 minutes.

19/7986. General Interest Items.

Cllr Baxter raised that he has received a resident complaint about the footpath (GD15) adjacent to Crane Close. Aggregate has washed away exposing large tree roots growing up into the footpath which are now dangerous.

Ref 1787040. State changed to in progress.

Update: 20/03/2020. No change to status

Matters arising from September minutes.

19/8066. General Interest Items.

Cllr Shrive has been working on the replacement of the village map. A DWG/CAD drawing is required as previous map sourced was not suitable. Andrew Needham from KBC who sourced the maps for the Neighbourhood plan, is now helping with this matter. The casing was covered in moss but has now been cleaned.

Update: The DWG drawing should be with Andrew in the next 2 weeks but he will have to seek permission to send over to BPC and if not, he will do his own drawing. ONGOING

Matters arising from November 2019 minutes.

19/8098. General interest items.

Cllr Smith-Haynes – reminded the clerk that Darren from the fire service would like to visit BPC, it was arranged back in Jan/Feb 19 but was cancelled last minute.

Ongoing - Clerk to still rearrange when convenient for all parties. Clerk to put back on agenda next year.

Matters arising from January 2020 minutes.

19/9020. Right to speak.

Steve Barber will forward onto BPC a list of more companies. Things to look out for are how long their maintenance agreements are for, what the initial cost is, will they install free of charge and what do they charge for training.

Action: Clerk to chase Steve on list of companies. RESOLVED

19/9024. Reports of Members attending meetings or other bodies.

Cllr Scouse met with Aquatic Solutions company to discuss the works to the pond in the pocket park. He agreed the access through the field would be ok if BPC get permission to enter via the field and give a ball park figure of what could be achieved. They would only be able to erect a wooden decking pontoon rather than a composite one.

Cllr Scouse will be meeting with another company on Friday.

Cllr Shrive met with the farmer of the field who has no qualms at all to letting BPC have access but BPC will also ask the agent who acts on behalf of the land owner.

Action Clerk to contact agent.

Update: Agent did not see a problem as BPC and the owner have worked on previous projects before. Clerk to contact agent again when works are scheduled to start.

Update: Spoke to the letting agent who called for update. Agreed BPC will contact him as soon as works are ready to commence. RESOLVED

19/9026. 2020 Elections.

Members were asked to complete a survey by NCALC regarding the elections to take place in May 2020.

Update: Members asked if the clerk had received nomination papers yet and clerk confirmed she had not. The Clerk attended election training through SLCC and confirmed papers will need to be submitted by 4pm, Wednesday 8th April in person at Municipal Offices.

Update: Nomination papers received. Elections postponed to May 2021. RESOLVED.

19/9028. Old Willows.

A long section of the fence and hedge along the field boundary at the end of the site has been removed and a JCB has excavated the ground into the field and beyond the original end fence line. Two trees have also been cut down and works are continuing daily.

This now equals 2 encroachments, one into the field and the other adjacent to the A43.

Update: KBC will follow up with NCC to see who owns the land which is being encroached on. 12/03/2020. Emailed KBC on for update on ownership of land and if enforcement action will take place on conformity KET/2017/0980. ONGOING

19/9031. General interest items.

The Clerk was asked to contact KBC regarding the bench at the Bridleway opposite the village hall as the back is broken after a tree fell on it and asked for it to be replaced if possible with a composite one or if not, a wooden one situated in a nearby spot. **Clerk reported to KBC 02/01/2020.**

Action Clerk to chase.

Update: emailed KBC 02/03/2020. ONGOING

The Clerk was asked to contact KBC re extra weed spraying for next year. **02/01/2020 emailed KBC. Action Clerk to chase.**

Update: KBC are reducing their usage in glyphosate so they are unable to offer this. RESOLVED

Cllr Baxter has reported the footpath at the Redrow side of Cransley Hill near the bridge where the soil has washed away down the side of the bank onto the path making the footpath very narrow and slippery. **Clerk reported to KBC. Ref: 1950649.**

Update: 17/03/2020 Status: In progress

Cllr Shrive raised the problem of parking by the shop near the war memorial in Northampton Road. People are parking their vehicles on the verge and churning up the grass which is making the area look very messy. This will be a problem when KBC come to cut the grass as they will not be able to access the area fully. **Clerk to contacted KBC and asked for some small posts to be installed.**

Action Clerk to chase.

Update: emailed KBC 02/03/2020. No reply yet.

Matters arising from February minutes

19/9041. Reports of Members attending meetings or other bodies.

Cllrs Scouse, Shrive and Robson met up with Steve Barber from NCC Highways on 31st January and walked around the village to identify possible locations for Speed Indicator Devices (SIDs) and Automatic Number Plate Recognition (ANPR) cameras. 8 suitable posts were identified around the village including 2 with electricity already installed in Northampton Road and Kettering Road. NCC recommended the owners will probably give BPC permission to use. Members agreed that these 2 posts would be most suitable as the facility of electricity is already there. These would then become permanent fixtures. The SID's or ANPR cameras would not be able to be moved around the village and the initial cost would be around £4k each.

Action: Clerk to contact other parish councils who own SIDs or ANPRs and the Police Crime Commissioner on funding streams. Burton Latimer, Barton Town Council, Orlingbury. Contact crime commissioner regarding funding.

Update: Clerk spoke to the Chair of Orlingbury Parish Council who shared their experience and findings of the movable sign in Orlingbury. RESOLVED.

19/9043. Website Review. (10)

In September 2020, Website Content Accessibility Guidelines (WCAG 2.1) will come into force for all public sector websites to ensure web content is more accessible to people with disabilities.

The website sub-committee are currently looking into these guidelines to ensure the parish website complies by this date and also look into the option of having an accessibility widget installed.

Discussions were had that there may be an override which states that if the cost of the necessary work is considered onerous for the establishment, and BPC may be exempt but all agreed that the parish website should be assessible to all anyway. An Accessibility Statement is in progress and minutes will now be delivered in a new format and checked for accessibility before being published.

Action: Website sub committee to contact Hugo Fox and look into an accessibility widget and also check that the format is correct to view on all screen sizes.

Update: Hugofox confirmed the website will comply fully with WCAG 2.1 by Sept. RESOLVED

19/9044. Traffic Calming.

Please refer to 19/9041 for notes from meeting on possible locations which could be used for SIDs and ANPR cameras around the village.

Clerk confirmed there is still no news from NCC Highways regarding the design work for the high street and proposed chicanes. **ONGOING.**

19/9045. Old Willows.

Please refer to 19/9041 for notes from meeting held with KBC Development control.

Action: Clerk to email the environmental protection team to seek clarification they are investigating the welfare concerns which BPC have, relating to the residents of the site and the effects on villagers alike.

Update: Clarification received. RESOLVED

19/9048. General Interest Items.

Cllr Scouse received quote from Tom Hodson for the pond works in the Pocket Park and a detailed report from Aqua-serve detailing phased works including tree works.

Actions: To gather another 2 quotes for tree works, one from KBC and another from Castle tree Maintenance. Clerk to put on agenda for next meeting to include more detailed report and to look into grant streams. ONGOING.

Cllr Baxter commentated on the overgrown hedge in the High Street outside Yeoman House.

Action: Clerk to report to KBC conservation Officer as Yeoman House as it is a listed building.

Update: Emailed Parish Liaison Officer to put in contact with Conservation Officer – no reply yet. ONGOING

19/9057. Correspondence. (7)

Due to the Covid19 virus, all correspondence will be circulated electronically for the foreseeable future.

19/9058. Reports of Members attending meetings or other bodies. (8)

No meetings were attended

19/9059. Village Hall. (9)

Postponed for a later date

19/9060. Policing. (10)

No reports received

Residents are requested to report all non-urgent crime and anti-social behaviour to the police by either calling 101 or filling an online form www.northants.police.uk/webform/online-crime-reporting For emergencies or serious crime, call 999 immediately.

19/9061. Policies – Safeguarding and Equality. (11)

Safeguarding policy was adopted.

Equality Policy was adopted.

Scheme of Delegation was adopted for Finance, Planning Committees and all existing committees under the Local Government Act, Section 101.

19/9062. Pocket Park Regeneration. (12)

Cllr Scouse contacted Froglife, who are a national wildlife charity committed to the conservation of amphibians and reptiles, to look at the pond regeneration. They have visited the site and we are now awaiting a quote from them. When received, this will be the third quote gathered for the pond work.

19/9063. Road from Broughton to Orlingbury. (13)

Postponed to a later date

19/9064. Traffic Calming. (14)

The drawings from Highways are not quite ready yet but are imminent.

19/9065. Old Willows. (15)

A planning committee was set up to monitor and liaise with the local authorities of activities at Old Willows under the scheme of delegation that was adopted at the meeting.

It was noted that more bushes had been cleared and the track has now doubled in width.

2 different cases of fly tipping outside the site were reported on 13/03/2020, ref 174144 and 174145.

19/9066. Development Control. (16)

Members were reminded to refer to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning applications for consideration.

Planning applications for consideration.

KET/2020/0114

Mr McMullan, Coleman Build

LOCATION: 20 High Street (land adj), Broughton

PROPOSAL: Full Application: Dwelling and associated parking, with access off Bentham Close

Comment: Over intensifies area, compromises existing properties and adds additional traffic to Bentham Close.

KET/2020/0146

LOCATION: Roundabout at junction of A43 Kettering Road/Old Road, Broughton PROPOSAL: Advertisement Application: 3 no. identical non-illuminated free-standing signs

No comment

KET/2020/0151

LOCATION: 5 Church Street, Broughton

PROPOSAL: Non-Material Amendment: KET/2018/0255 (4 no. bungalows and renovation of existing bungalow): New access steps, gate and path through existing stone wall to Plot 4 from Church Street.

No comment

KET/2020/0157

Mr French

LOCATION: 26 Donaldson Avenue, Broughton

PROPOSAL: Full Application: Garage conversion to habitable accommodation

No comment

Planning Decisions.

KET/2019/0711.

Mr Delaney.

Cransley Road.

FULL: Change of use from agricultural land to 8 pitch residential caravan site with 2 caravans per pitch including 8 utility buildings with hardstanding and access.

REFUSED

KET.2019/0849.

Mrs C Kidd.

1 Lime Close.

Single storey side extension to create annex.

APPROVED

19/9067. Finance. (17)

Due to the Coronavirus, it was decided good practice to adopt a scheme of delegation, under the Local Government Act, section 101, for finances by a committee to authorise expenditure of up to £1000.00. The clerk wages were paid up to the end of the financial year 2019/20 and it was then agreed to set up a standing order for future wages.

It was also decided to join the Campaign to Protect Rural England, annual £36.00

March 2020 statements - Savings £4.41.

125 day saver £16000.00.

Community £20,084.45

Credits to Community account - £17.10 RBL Poppy Appeal.

Royal British Legion poppy appeal	Refund	£17.10
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Cheques issued from Community account 20th March 2020.

Payee	Cheque number	Amount £
A. McDaid wages	101922	£341.92
HMRC income tax	101923	£78.20
A. McDaid home working and SLCC training	101924	£22.00
Northants ACRE	101925	£35.00
CPRE – Campaign to Protect Rural England	101926	£36.00
BRT PF & VH Association	Standing order	£7.79

19/9068. General interest items. (18)

Cllr Pam Wade handed in her resignation from the Parish Council with immediate effect. Members recognised her contribution to the village and wish her all the best.

Action: Clerk to inform KBC of vacancy.

Coronavirus planning

Rev Alistair Jones from Broughton Baptist Chapel approached BPC to talk about what initiatives, they together with St Andrews Church, might be taking to support the community in the current circumstances. They are intending to issue a special edition of the Broughton Bell with useful information and contacts to inform people of where they can get help if they need it and general advice on how to get through the next few weeks/months.

BPC will also write a small article.

Both church representatives will offer themselves as reliable points of contact for anyone in trouble and could then be a go-between to get whatever help is required. Members stated they could step in, as and when is necessary. The special edition will go through the door of every household in Broughton.

The clerk was asked to update the website with relevant factual links regarding the Covid-19 virus to include information from Gov.uk along with various local initiatives. The Clerk will also contact KBC to receive information on their plan regarding sheltered accommodation.

19/9069. Date of next meeting. (19)

22nd April 2020

19/9070. Any other matters that the Chair considers to be urgent. (17)

No other matters were considered and the meeting was closed at 6:15pm.

Signed:

Dated:

